

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

August 18, 2024
6:00 P.M.

1. The meeting was called to order by Mayor Aaron LeLaChœur.
2. The Pledge of Allegiance was led by Mayor Aaron LeLaChœur, and prayer was led by Chief Wade Lamb.
3. Answering roll call was Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLaChœur.
4. Citizen Comments--None
5. Jerome Gnatek made the motion to approve the minutes for the August 4, 2024 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Kyle Lowrey seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLaChœur.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Mears Engineering addresses the council about the Grit Removal Project. Mayor Aaron LeLaChœur made the motion to move forward with the grit removal project. Vice Mayor Kyle Lowrey seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLaChœur. The town will need to pay for the DEQ permit in the amount of \$1,341.41.
8. Jerome Gnatek made the motion to appoint Jaime Carr to the South Coffeyville Area Development Authority. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLaChœur.

9. Mayor Aaron LeLacheur made a motion to approve to put in a new water meter at 14348 John Deere Rd (ocl). Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLacheur.
10. The council discussed the street signs in town. Some of them are older and the wind blows them down.
11. The council discussed the Town Park. The dirt pile is now gone.
12. Jerome Gnatek made a motion to approve building permit at 308 E. 3rd. Vice Mayor Kyle Lowrey seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLacheur.
13. Jerome Gnatek made a motion to approve building permit at 713 Willow. Mayor Aaron LeLacheur seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLacheur.
14. The council discussed the Fire Departments bank accounts. Monthly expenses are to come out of the General Fund account. Maintenance is to come out of the Firemen Special account.
15. The council discussed Fiber Optic Internet Services. The company is looking into moving business into Oklahoma.
16. Dorothy Perkins made the motion to remove Steven Soule from office responsibilities. Mayor Aaron LeLacheur seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLacheur. Steven Soule is over projects and grant writing.
17. Mayor Aaron LeLacheur made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b(1). Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLacheur.
18. Vice Mayor Kyle Lowrey made a motion to return to the regular meeting. Mayor Aaron LeLacheur seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLacheur.

Mayor's statement of Executive meeting- He is stepping down as Mayor as of August 18th 2025. He will continue to be on the council.

19. Vice Mayor Kyle Lowrey made a motion to accept Mayor Aaron LeLacheur's letter of resignation effective August 18th 2025. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLacheur.

20. **New Business-** Cherokee Nation is meeting August 21st 2025 at the park for ideas or suggestions for the new addition in town.

21. Reports from the Departments:

Report from Wade Lamb, Chief of Police –Reported a dog from the pound attacked a gentleman while he was walking the dog. First aid kits will be placed in the dog pound. David's car is back and outfitted.

Report from Jim Wilson, Fire Chief –No report.

Report from Steven Soule, Maintenance - No Report.

Report from Jessica Mansfield, Office Manager- No Report.

Report from Mitch Lakey, Emergency Manager –Absent.

Report from Aaron LeLaCheur, Mayor– Reported that he is resigning from Mayor as of August 18th 2025 but will remain on the council.

22. Mayor Aaron LeLaCheur made the motion to adjourn. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Kelli Drews, Jerome Gnatek, Vice Mayor Kyle Lowrey and Mayor Aaron LeLacheur.

The meeting concluded at 7:24 P.M.

Minutes were taken by
City Clerk/Treasurer: