

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

April 7, 2024

6:00 P.M.

1. The meeting was called to order by Mayor Aaron LeLaChœur.
2. The Pledge of Allegiance was led by Mayor Aaron LeLaChœur, and prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaChœur. Vice Mayor Sarah Key was absent.
4. Citizen Comments--None
5. Dorothy Perkins made the motion to approve the minutes for the March 25, 2024 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaChœur.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Cherokee Nation- Absent.
8. Dylan Hilton addressed the council about the alley at 721 Walnut St. He wanted a gate at the end of the alley or possibly purchase the land. There is a sign at the entrance of the alley to deter people from using it as it is not a through alley. The council discussed speed bumps, child at play sign, and also asked if Mr. Hilton would be putting up a privacy fence. There are 2 transformers the city needs access to and it is the city's property.

Kyle Lowrey left the meeting at 6:14 p.m.

9. David Nash discussed Bizpower 360, it is a stackable tax saving for employees. It is beneficial for the Employees and the Employers. Will set a zoom meeting with the head employees.

10. The council discussed the Water Tower. An additional \$13,000.00 was added to the total amount because of a hole repair bringing the total to \$169,000.00. The water tower is done, and we are just waiting for it to cure. Mears is to add a fire hydrant for drainage.
11. The council discussed the Town Park. It was suggested we look into a 501-3c to become a non-profit in order to apply for more grants. Officer Wade Lamb is to talk to the town's Attorney John Holden. The maintenance has dug down for the parking lot.
12. The council discussed surveying blocks 500 and 600 of Etchen. We are waiting on a quote. It will need to be on the next agenda.
13. The council discussed purchasing a tilt trailer for maintenance. The council asked Steve to get some quotes.
14. Dorothy Perkins made the motion to spend \$3,158.85 out of the Cherokee Grant Account for the water tower project for Star Pipe Infrastructure. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Mayor Aaron Lelecheur. This will close out the account set up for the Star Pipe Grant.
15. Oath of Office was taken by Mayor Aaron Lelecheur, Dorothy Perkins, Jessica Mansfield. Vice Mayor Sarah Key will take hers next meeting.
16. Dorothy Perkins made the motion to purchase Benchmark Surveying Equipment in the amount of \$11,717.11 out of the Utility account. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, and Mayor Aaron LeLaCheur.
17. Jerome Gnatek made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b(1). Mayor Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, and Mayor Aaron LeLaCheur.
18. Mayor Aaron LeLaCheur made a motion to return to the regular meeting. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, and Mayor Aaron LeLaCheur. Mayor's statement of executive session –The meeting ended at 7:06.
19. No Action–Discuss, Vote, or Act on any necessary action regarding employees of the Town of South Coffeyville following executive session.

20. New Business-None

21. Reports from the Departments:

Report from Wade Lamb, Chief of Police –Reported Officer David Call took his police dog home and has since passed away.

Report from Jim Wilson, Fire Chief –No report.

Report from Steven Soule, Maintenance & Office Superintendent - Reported he would like to hire someone for the maintenance department. The council was in a consensus agreement to allow Steve to hire and put on the next agenda. Street lights at the park are up and working and they are waiting on supplies to finish the parking lot. Maintenance employees were all fitted for climbing gear. Electric classes are going well and learning a lot.

Report from Jessica Mansfield, Office Manager-Reported she would like to hire a part time office clerk.

Report from Mitch Lakey, Emergency Manager –No report.

Report from Aaron LeLaCheur, Mayor– Reported he would like to read the letter Steve had received for a maintenance worker who had went about and beyond according to this citizen. Daniel Wilson was recognized for his outstanding performance on March 24th helping protect a family from possible harm.

22. Mayor Aaron LeLaCheur made the motion to adjourn. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, and Mayor Aaron LeLaCheur.

The meeting concluded at 7:17 P.M.

Minutes were taken by
City Clerk/Treasurer: