

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

March 16, 2020

6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. Citizen Comments--None.
5. Vice Mayor Kenneth Vest made the motion to approve the minutes from the March 02, 2020 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
6. There was no consideration of items to be removed from the Consent Agenda.
7. Sheriff Mirta (Mickey) Hallett addressed the council and presented a plaque of appreciation to the South Coffeyville Police Department and Chief Wade Lamb. The Sheriff expressed her appreciation to the department for their aid to the county especially when there weren't any deputies.
8. Laurie Summers with Nowata County Emergency Management provided the council with a copy of the Nowata County Hazard Mitigation Plan that had been completed and sent to the state for official review. She shared some difficulties she has encountered with the review. The Town of South Coffeyville had agreed to be a part of the plan. The Town will have to sign off on the plan when ready.
9. Justin Buckley made the motion to table the vote to adopt the Nowata County Hazard Mitigation Plan. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
10. Justin Buckley made the motion to table the vote on possible raises for City Hall employees. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.



11. Vice Mayor Kenneth Vest made the motion to surplus the following items from the Town offices:

- A. IRC Books and Court Procedure Books dated 2010
- B. Gestner copy machine
- C. Optiplex GX620 computer
- D. Old U.S. and Oklahoma State Flags

Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. The Boy Scouts will be taking care of the flags.

12. Vice Mayor Kenneth Vest made the motion to approve the building permit to put a storage container at 713 Walnut. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

13. Dorothy Perkins made the motion to approve a building permit to install a carport at 111 Etchen Blvd. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

14. Justin Buckley made the motion to donate Lots 6,7, & 8 of Block 67 to the South Coffeyville Area Development Authority. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

15. Vice Mayor Kenneth Vest made the motion to purchase the following equipment for the Fire Department:

- A. \$3,500 to be put toward purchasing a drone.
- B. Two AEDs in the amount of \$1,489.00 each.
- C. Genesis 17c Vario Combination Tool in the amount of \$9,6400.00 from the Fireman's Special Account.

Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

16. **New Business:** City Hall received a notice to proceed for the REAP Grant to be acknowledged and signed. Justin Buckley made the motion to approve and sign the REAP Grant. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

Council member Justin Buckley addressed the council about the disposal of refuse from processed marijuuna by the grows and processors. Maybe there should be rules or regulations in place. Vice Mayor Kenneth Vest asked what were other processors doing? Sheriff Hallet recommended something be put in place by the town since there were no regulations yet.

Vice Mayor Kenneth Vest suggested since the Department of Labor would be visiting in the near future for a walk through, would it be possible to purchase items out of the General Fund for safety equipment, supplies such as signage and chemical cabinet. Jenifer Hanigan would check into where the money could come from.

17. Reports from the Departments:

Report from Jerome Gnatek, Mayor --Reported the Flood Plan certification meeting in Langley would be postponed due to the COVID-19 Pandemic. He had attended the Commissioners' meeting Monday morning and information was shared about COVID-19 from the Oklahoma State Department of Health website and the CDC for health information and updates. He showed the Maintenance Supervisor, Robin Lamb the water usages from last year and this year. Lamb said it would be higher this year due to the expansion at Star Pipe.

Report from Wade Lamb, Chief of Police --Thanked Sheriff Hallet for coming and for all that she has done with minimal resources. He also reported that all PD classes were canceled at this time and would be rescheduled at a later date.

Report from Jim Wilson, Fire Chief --Reported to the council that the FD would be replacing 3 sets of Bunker Gear at the cost of \$6,024.00. The FD would also need to purchase floor absorbent soon as they were out. The FD also needed to order more masks or M95s.

Report from Robin Lamb, Maintenance Supervisor -- Reported other than a water leak repair, maintenance had been focused on getting ready for the safety walk through.

Report from Jenifer Hanigan, Deputy Clerk --Reported Vice Mayor Kenneth Vest had

reports. She asked the council how the office should be handling COVID-19 with regards to payments, and court. The council agreed closing city hall to non-city workers would be best. Payments could be made in the drop box, online, or over the phone. No decision for court has been made yet.

Report from Mitch Lakey, Emergency Manager --No report.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget --Absent.

18. Justin Buckley made the motion to adjourn. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

The meeting concluded at 7:37 P.M.

City Clerk/Treasurer:

