

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

Marach 02, 2020

6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek. David Rexwinkle was absent.
4. Citizen Comments--Sam Privitt addressed the council about the town business license and how his utility bill was high. He also asked the council why fireworks can be purchased in June?
5. Justin Buckley made the motion to approve the minutes from the February 18, 2020 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Vice Mayor Kenneth Vest made the motion to approve to eliminate the utility debt for account # 1260 at 116 Walnut in the amount of \$124.36. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.
8. Council reviewed the Maintenance pay scale and grade. Maintenance Supervisor shared with the council that all classes and certification they receive is mandated by the state. The council agreed that after all departments received their raises for this fiscal year, moving forward raises would only occur at the end of the fiscal year and take effect the first paycheck in July.
9. Justin Buckley made the motion to approve raises for Police Officers to match the pay grade scale as presented by Chief Wade Lamb. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek. The raises would be effective 3/3/20 paycheck. The next meeting other department raises will be reviewed.
10. Vice Mayor Kenneth Vest voted to have the area around 5th and Prospect and North side of the Fire Department surveyed. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

11. Vice Mayor Kenneth Vest made the motion to surplus the following items from the Town offices:

- A. Lanier LD 016 Multi-Function Printer
- B. Hewlett Packard Jet 5 Printer
- C. Canon MP11DX Printer
- D. Sharp Electronic Register (XEA41S)
- E. Inspiron 530
- F. Black Leather Armchair Tag #061710

Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

12. Justin Buckley made the motion to approve a building permit to move a storage building to 313 Etchen Blvd. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

13. Vice Mayor Kenneth Vest made the motion to approve Help Wanted ad for a Utilities Clerk. Mayor Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

14. **New Business**--Mayor Jerome Gnatek and Deputy Treasurer Jenifer Hanigan shared with the council information in regards to the 2019-20 estimate of needs. Dorothy Perkins made the motion to redistribute funds on the 2019-2020 Estimate of Needs in the amount of \$50,000.00 from General Government Personal Services (1b) to Police Budget Account Personal Services (1e). Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

15. Reports from the Departments:

Report from Jerome Gnatek, Mayor --No report.

Report from Wade Lamb, Chief of Police --Reported he had applied and received a grant from Cherokee Nation for \$6000.00 to purchase vehicle equipment.

Report from Jim Wilson, Fire Chief --Reported the FD needed to purchase 2 AEDs for approximately \$2900.00. The council was in a consensus agreement for the AEDs to be purchased. .

Report from Robin Lamb, Maintenance Supervisor --Reported information was sent out for sponsors for the BBQ contest, Rolling Thunder & Rolling Smoke, for the Freedom Celebration.

Report from Jenifer Hanigan, Deputy Clerk --Reported the office had been preparing for the walk through with the Department of Labor on April 2nd.

Report from Mitch Lakey, Emergency Manager --Reported tornado sirens were being checked at 12:30 every Friday weather permitting. Some were not working properly and someone would be in town Tuesday to check on them. Also Steve Soule was currently in Norman taking a weather class. Cherokee Nation had given Emergence Management a donation of \$2000.00 to go towards the purchase of a drone for the FD and Emergency Management.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget --Absent.

14. Justin Buckley made the motion to adjourn. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

The meeting concluded at 7:01 P.M.

City Clerk/Treasurer:

Janick Conley