

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
April 15, 2024
6:00 P.M.

1. The meeting was called to order by Mayor Aaron LeLaChœur.
2. The Pledge of Allegiance was led by Mayor Aaron LeLaChœur, and prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur. Kyle Lowrey was absent.
4. Citizen Comments– None.
5. Dorothy Perkins made the motion to approve the minutes for the April 1, 2024 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Vice Sarah Key made the motion to approve the contract with Waste Connections. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
8. Vice Mayor Sarah Key made the motion for the Town of South Coffeyville to write a letter of support for Premier Broadband to apply for a grant. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
9. Vice Mayor Sarah Key made the motion to approve Ordinance 2024-003. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
10. Vice Mayor Sarah Key made the motion to table the vote on the Fee Schedule. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.



11. Vice Mayor Sarah Key made the motion to approve to purchase Patriot Software for Payroll. Mayor Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
12. Vice Mayor Sarah Key made the motion to approve a building permit for 104 East Broadway. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
13. Mayor Aaron LeLaCheur made the motion to table the vote on dnb tec. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
14. Mayor Aaron LeLaCheur made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b(1). Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
15. Dorothy Perkins made the motion to return to regular meeting at 7:12 p.m. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur. Mayor's Statement of Executive Session—We will hire an office person part time and a maintenance person full time.
16. Council discussion—Discuss, Review, or Act on any necessary action regarding employees of the Town of South Coffeyville following executive session.
17. Mayor Aaron LeLaCheur made the motion to table the vote on Department Budgets. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
18. Vice Mayor Sarah Key made the motion to hire Merrick Phillips at \$14/hour as a part time employee in City Hall. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
19. Jerome Gnatek made the motion to hire Jason Kelley at \$13.50/hour as a full time employee in the Maintenance Department. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
20. Vice Mayor Sarah Key made the motion to approve the SRO contract with OKU. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
21. Council discussion—Discuss, Review, or Act on Notification of FEMA Letter.
22. Council discussed upgrades for the parks in town. Someone would reach out the Cherokee Nation and Nowata CAN. Parking Lot, driveway, lights, and soccer goals were discussed.



23. Council discussed property at 718 Seminole. SCADA had sold the property originally and would possibly be interested in purchasing it back.

24. Council discussed property at 724 Walnut.

25. **New Business**-No new business.

26. Reports from the Departments:

Report from Wade Lamb, Chief of Police –Reported 3 letters were sent out. Ordinances were being updated.

Report from Jim Wilson, Fire Chief –No report.

Report from Steven Soule, Maintenance & Office Superintendent –Reported the pole truck was in the shop. He had found a truck to rent or possibly purchase. He also would like to look into possibly providing a service residents could pay for like trimming trees, etc. They would have to look into insurance and how to schedule jobs.

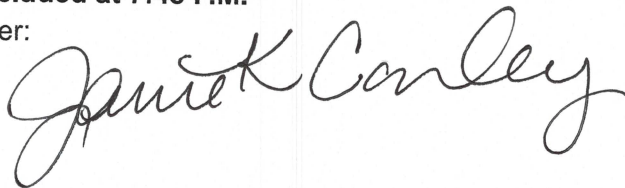
Report from Mitch Lakey, Emergency Manager –No report.

Report from Aaron LeLaCheur, Mayor–No report.

27. Dorothy Perkins made the motion to adjourn. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.

The meeting concluded at 7:43 P.M.

City Clerk/Treasurer:

A handwritten signature in cursive script that reads "Jamie K. Conley". The signature is written in black ink and is positioned to the right of the printed text "City Clerk/Treasurer:". The signature is fluid and somewhat stylized, with a large initial "J" and a long, sweeping underline.