

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072

April 1, 2024

6:00 P.M.

1. The meeting was called to order by Vice Mayor Sarah Key.
2. The Pledge of Allegiance was led by Mayor Aaron LeLaCheur, and prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
4. Citizen Comments-- Angie with I Like It, INC. addressed the council about their campers being in town while they worked at the facility.
5. Dorothy Perkins made the motion to approve the minutes for the March 18, 2024 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Brittany was unable to attend the meeting, but John from Waste Connections addressed the council about the contract with Waste Connections.
8. Mayor Aaron LeLaCheur made the motion to approve the SRO agreement with South Coffeyville School. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
9. Vice Mayor Sarah Key made the motion to purchase a pallet of Rubber Mulch for the Parks out of the Street and Alley account. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.

A handwritten signature in black ink, appearing to be 'JL' or similar initials, located in the bottom right corner of the page.

10. Jerome Gnatek made the motion to create a Committee to go over the Ordinance Book. Vice Mayor Sarah Keys seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur. Chief Wade Lamb and department heads as well as council members would help go over sections to review outdated information and update the new.
11. Vice Mayor Sarah Key made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b(1). Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
12. Vice Mayor Sarah Key made the motion to return to regular meeting and Mayor's statement of executive session. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.

Mayor's Statement—Council members returned to the regular meeting at 6:41.

13. No Action—Discuss, Review, or Act on any necessary action regarding employees of the Town of South Coffeyville following executive session.
14. Jerome Gnatek made the motion to approve to transfer \$20,000.00 from the Utility Fund to the General Fund. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
15. Jerome Gnatek made the motion to approve the Resolution with the Cherokee Nation. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.

**New Business**—No new business.

**16. Reports from the Departments:**

**Report from Wade Lamb, Chief of Police** —Reported the AC went out in one of the police vehicles and was in Dewey being repaired. The rest of the vehicles were running good.

**Report from Jim Wilson, Fire Chief** —Absent.

**Report from Steven Soule, Maintenance & Office Superintendent** —Reported they had 2 interviews for the city hall position and 1 for maintenance. The office was working on possibly getting a new payroll software.

**Report from Mitch Lakey, Emergency Manager** —Absent

**Report from Aaron LeLaChœur, Mayor**—Reported he would like to have a department head meeting Friday.



17. Vice Mayor Sarah Key made the motion to adjourn. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.

**The meeting concluded at 6:56 P.M.**

City Clerk/Treasurer:

A handwritten signature in black ink, reading "Janice K. Conley". The signature is written in a cursive style with a large, looping initial "J".