

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
January 16, 2024
6:00 P.M.

1. The meeting was called to order by Mayor Aaron LeLaChœur.
2. The Pledge of Allegiance was led by Mayor Aaron LeLaChœur, and prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
4. Citizen Comments--None
5. Dorothy Perkins made the motion to approve the minutes for the January 2, 2024 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Derek Schmidt with Nowata County Sheriff's Department informed the council of the Nowata County Traffic Enforcement Grant they had received. The Nowata County Sheriff's department received a grant for \$20,000.00 for equipment and overtime pay. The grant will end in October. Documentation will be sent monthly to the state.
8. Vice Mayor Sarah Key made the motion to approve the donation basket up to \$200 for the South Coffeyville School Gala. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
9. Jerome Gnatek made the motion to add the line "Cash Within 90 Days" to all checks on all Town Accounts. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
10. Dorothy Perkins made the motion to purchase a 36" ditching bucket for the KX040=4 Kubota Excavator in the amount of \$1,690.00 out of the Street and Alley Account. Kyle Lowrey seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.



11. Vice Mayor Sarah Key made the motion to approve Ordinance 2024-01 regarding Electrical Generation Guidelines Section 54.06. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
12. Vice Mayor Sarah Key made the motion to approve the building permit for 319 W 7th Street. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
13. Dorothy Perkins made the motion to vote on Electrical Power Generation Permit at 123 Oklahoma. Vice Mayor Sarah Key seconded the motion. No votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
14. Dorothy Perkins made the motion to vote on building permit for 123 Oklahoma Street. Kyle Lowrey seconded the motion. No votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
15. Mayor Aaron LeLaChœur made the motion to table the vote until May 6, 2024 meeting for lighting and parking at the Parks. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
16. Mayor Aaron LeLaChœur made the motion to table the vote on water system improvement for the Town of South Coffeyville from Mears Engineering. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
17. Vice Mayor Sarah Key made a motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b (1). Dorothy Perkins seconded the motion. Yes votes were Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
18. Vice Mayor Sarah Key made the motion to return to regular meeting. Kyle Lowrey seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.

Mayor's Statement of executive session—We discussed offering a former employee that wants to return a position at \$16.00/hour.

19. Dorothy Perkins made the motion to offer a position to a former employee at \$16.00/hour. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.

20. **New Business**—None



21. Reports from the Departments:

Report from Wade Lamb, Chief of Police –Reported the new police truck is in, and Roger is working on getting it set up. The Dodge Charger is back, but the Durango is in the shop. They will be getting rid of the Black Tahoe. The department had applied for a highway safety grant.

Report from Jim Wilson, Fire Chief –Reported a list of items to the council he would like to purchase for the fire department. They will be put on the next agenda.

Report from Steven Soule, Maintenance & Office Superintendent –Reported he called OMAG on the Insurance. Also reported Border Town is needing water, a pump station if not they would want to go on Rural Water District 7. They don't have a start date. We need to find out if we can supply them. Ram Jack will be here on the 24th.

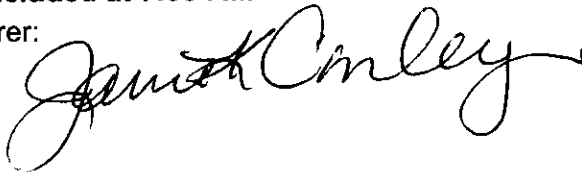
Report from Mitch Lakey, Emergency Manager –No report.

Report from Aaron LeLaCheur, Mayor–No report.

22. Vice Mayor Sarah Key made the motion to adjourn. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.

The meeting concluded at 7:08 P.M.

City Clerk/Treasurer:

A handwritten signature in black ink, appearing to read "James Conley". The signature is fluid and cursive, with the first name "James" written in a larger, more prominent script than the last name "Conley".