

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

September 5, 2023

6:00 P.M.

1. The meeting was called to order by Vice Mayor Sarah Key.
2. The Pledge of Allegiance and prayer was led by Vice Mayor Sarah Key.
3. Answering roll call was Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key. Dorothy Perkins and Mayor Aaron LeLaCheur were absent.
4. Citizen Comments--None.
5. Jerome Gnatek made the motion to approve the minutes for the August 21, 2023 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
6. There were no consideration of items to be removed from the Consent Agenda.

Jerome Gnatek made the motion to move Line Item #7 to later in the meeting. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.

7. Kyle Lowrey made the motion to allow Oklahoma Union Cheerleaders to use Gibbs Hall for a Fundraiser, Pancake Feed on September 29, 2023. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
8. Jerome Gnatek made the motion to approve to send the Departmental budgets to the town auditor for review. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
9. Jerome Gnatek made the motion to approve the Emergency Management MOA with Cherokee Nation. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
10. Jerome Gnatek made the motion to go into a Public Hearing to discuss property 317 Wyandotte, Block 21, Lots 8-9 as a nuisance. Kyle Lowrey seconded the motion. Yes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.



11. Jerome Gnatek made the motion to return to Regular Meeting. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
12. Jerome Gnatek made the motion to declare 317 Wyandotte, Block 21, Lots 8-9 a nuisance and waive the 10 days. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.

Vice Mayor Sarah Key made the motion to return to line item #7. Jerome Gnatek seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
13. Vice Mayor Sarah Key made the motion to approve Electric Power Generation Permit and Building Permit for 215 Oklahoma for solar panels to be installed, Jerome Gnatek seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
14. Kyle Lowrey made the motion to approve Building Permit for 500 W 4th for Bag House for Star Pipe. Jerome Gnatek seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
15. Jerome Gnatek made the motion to approve Building Permit for 806 Wyandotte for a carport. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
16. No Action—Discuss, Review, or Act on finance of the Utility Accounts and General Accounts.
17. Vice Mayor Sarah Key made the motion to transfer \$30,000 from the Utility Fund to General Fund. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
18. Kyle Lowrey made the motion to approve to remove Jenifer Hanigan as signator for all Town Bank Accounts. Jerome Gnatek seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
19. Vice Mayor Sarah Key made the motion to table the vote on adding an employee as signator for all Town Bank Accounts. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key. The council would like to refer to the Town Attorney or OML who can be added.
20. Jerome Gnatek made the motion to approve to pay the PSO Bill from the freeze in 2021 in the amount of \$150,758.64. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.
21. Jerome Gnatek made the motion to hire Jorja Fisher for part time and no benefits at \$15/hour and Jalie Morrow as full time with benefits and a week of vacation at \$17/hour. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.



22. Kylie Lowrey made the motion to add Steve Soule and Jessicca Mansfield to be placed on the Visa Account. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.

23. Vice Mayor Sarah Key made the motion to approve Steve Soule being appointed as Superintendent of Maintenance and Office Personal of the Town of South Coffeyville. Jerome Gnatek seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.

24. **New Business**-A town resident had approached a council member about her neighbors having campers set up in their yards, and dogs that come over to her yard. Chief Wade Lamb stated that they can't do anything unless they are called when the dogs were in her yard and the campers were just being unloaded.

25. Reports from the Departments:

Report from Wade Lamb, Chief of Police -Reported Officer Cobb was now certified in RadarFirst and they had held a Taser Training on Tuesday.

Report from Jim Wilson, Fire Chief -Reported the FD would be ordering Fire Prevention supplies and spend around \$400.

Report from Steven Soule, Maintenance Superintendent -No report.

Report from Mitch Lakey, Emergency Manager -Reported the pulled pork fundraiser would be held Saturday at 11 a.m.

Report from Aaron LeLaCheur, Mayor-Absent. Vice Mayor Sarah Key reported the Mayor was doing well after having surgery.

26. Jerome Gnatek made the motion to adjourn. Kyle Lowrey seconded the motion. Yes votes were made by Jerome Gnatek, Kyle Lowrey, and Vice Mayor Sarah Key.

The meeting concluded at 6:49 P.M.

City Clerk/Treasurer:

