

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall – 419 Willow  
South Coffeyville, OK 74072

July 17, 2023

6:00 P.M.

1. The meeting was called to order by Mayor Aaron LeLaChœur.
2. The Pledge of Allegiance and prayer was led by Mayor Aaron LeLaChœur.
3. Answering roll call was Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur. Jerome Gnatek and Kyle Lowrey were absent.
4. There were no Citizen Comments.
5. Vice Mayor Sarah Key made the motion to approve the minutes for the
  - A. Minutes of June 20, 2023 Regular Meeting,
  - B. Minutes of June 30, 2023 Regular Meeting,
  - C. Minutes of July 03, 2023 Regular Meeting, and
  - D. Purchase Orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable.Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Tim McWhirt addressed the council about the property located at Lots 16-18 of Block 68 that was declared a Nuisance at the Regular Council Meeting held May 15, 2023. He explained he had been cleaning, but needed more time and what was the expectation from the council? The council agreed to grant 30 more days and had until the August 21, 2023 meeting to discuss progress. The council said the property needed to be mowed and maintained. Maintenance Superintendent added that skirting needs to be on the trailer per an ordinance. Mayor Aaron LeLaChœur made the motion to grant 30 more days to clean up the property. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur.
8. Vice Mayor Sarah Key made the motion to purchase an air conditioner from Walmart for the South Coffeyville dog holding building. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaChœur. Council Member Dorothy Perkins suggested we try to get donations for the air conditioner or someone to donate one.



9. Mayor Aaron LeLaCheur made the motion to hold a City-Wide Garage Sale September 29-30 and October 1, 2023. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
10. The council reviewed the email from John Holden, town attorney, regarding an update on appropriation of funds for Energy costs incurred from February 2021 Storm.
11. Mayor Aaron LeLaCheur made the motion to table the action on accounts payable procedures for General Fund expenditures. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
12. The council discussed the Letter of Indebtedness to be signed by the mayor and submitted for publishing. This is a yearly letter that is published.
13. Cook Diesel and Automotive had originally asked for the \$7,102.96 to be prepaid for work to be done on Police Vehicle #741 Dodge Charger. Chief Lamb spoke with Mr. Cook on Friday, and Mr. Cook agreed to a half payment prepaid and final half when the work was completed. Vice Mayor Sarah Key made the motion to prepay Cook Diesel and Automotive \$3,551.48 to fix Police Vehicle #741 Dodge Charger and \$3,551.48 when work was completed. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
14. Vice Mayor Sarah Key made the motion to surplus a road grader for the Maintenance Department. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur. The Maintenance Department will be putting it on Purple Wave.
15. Dorothy Perkins made the motion to transfer \$30,000.00 from the Maintenance Vehicle Fund to the General Fund. Vice Mayor Sarah Key seconded the motion. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.
16. **New Business**-There was no new business.
17. **Reports from the Departments:**
  - Report from Wade Lamb, Chief of Police –Absent.**
  - Report from Jim Wilson, Fire Chief –No report.**
  - Report from Steven Soule, Maintenance Superintendent –Reported the maintenance department had torn down a house that had been declared a nuisance and was waiting on a dumpster. He reported that all poles that had been ordered had been received, and they were still waiting to see if insurance would cover the transformers damaged in the February 2023 storm.**
  - Report from Jenifer Hanigan, Deputy Clerk –Absent.**



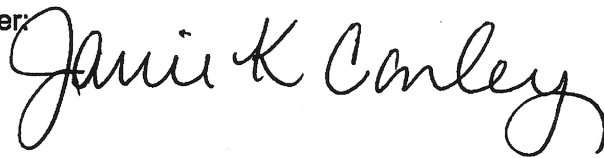
**Report from Mitch Lakey, Emergency Manager –Absent.**

**Report from Aaron LeLaCheur, Mayor –Reported 3 council members would be attending a class in Tulsa on Friday.**

18. Vice Mayor Sarah Key made the motion to adjourn. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, and Mayor Aaron LeLaCheur.

**The meeting concluded at 6:29 P.M.**

City Clerk/Treasurer:

A handwritten signature in black ink, reading "Jamie K Conley". The signature is written in a cursive style with a large, stylized "J" and "C".