

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072  
April 17, 2023  
6:00 P.M.

1. The meeting was called to order by Jerome Gnatek.
2. The Pledge of Allegiance was led by Jerome Gnatek and prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Sarah Key, Aaron LeLaCheur, Kyle Lowrey and Jerome Gnatek.
4. There were no Citizen Comments.
5. Sarah Key made the motion to approve the minutes from the April 3, 2023 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, Kyle Lowrey, and Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Jerome Gnatek made the motion to appoint Aaron LeLaCheur as Mayor to the South Coffeyville Board of Trustees. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Kyle Lowrey, and Jerome Gnatek. Aaron LeLaCheur abstained from the vote.
8. Mayor Aaron LeLaCheur made the motion to appoint Sarah Key as Vice Mayor to the South Coffeyville Board of Trustees. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaCheur. Sarah Key abstained from the vote.
9. Jerome Gnatek made the motion to remove Jerome Gnatek from all checking accounts held by the Town with Welch State Bank. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaCheur.
10. Dorothy Perkins made the motion to add Mayor Aaron LeLaCheur to all checking accounts held by the Town at Welch State Bank. Vice Mayor Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaCheur.



11. Jerome Gnatek explained to the town council the Town of South Coffeyville's commitment to the Nowata 911 Trust Authority.
12. Vice Mayor Sarah Key made the motion to table vote on changes to pay scale, hourly pay, definition in Town of South Coffeyville Employee Manual. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaCheur. The council requested more time to review the manual.
13. Vice Mayor Sarah Key made the motion to purchase a truck load of 40 ft class 3 poles at approximately \$525.00 each or \$19,425.00 for truck load. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaCheur.
14. Dorothy Perkins made the motion to participate in OMAG's General Safety Equipment Grant. Mayor Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaCheur.
15. The council discussed how to update the Ordinances and review/revision plan. Mayor Aaron LeLaCheur will be available every other Friday to begin reviewing with department heads and Kyle Lowrey or Dorothy Perkins when available. They will meet this Friday at 1:00.
16. The council discussed and reviewed the PSO Adjustment Overages Rates. The balance remaining was discussed and an approximate pay off in October.
17. **New Business**-No new business.
18. **Reports from the Departments:**
  - Report from Aaron LeLaCheur, Mayor** –No report.
  - Report from Wade Lamb, Chief of Police** –Reported he was sending out nuisance letters for properties to be cleaned up.
  - Report from Jim Wilson, Fire Chief** –Absent. Mitch Lakey reported bunker gear has been on orde 12-14 months out and should be here in July.
  - Report from Steven Soule, Maintenance Superintendent** –Reported the SL Rat had been run through a quarter of the town. They had found some issues and fixed them, others will have to be addressed. He also hired a new employee, Randy Close.
  - Report from Jenifer Hanigan, Deputy Clerk** –Reported class information for the council members.
  - Report from Mitch Lakey, Emergency Manager** –No report.



19. Dorothy Perkins made the motion to adjourn. Jerome Gnatek seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Sarah Key, Kyle Lowrey, Jerome Gnatek, and Mayor Aaron LeLaCheur..

**The meeting concluded at 7:05 P.M.**

City Clerk/Treasurer:

A handwritten signature in black ink, reading "Janice K. Canley". The signature is written in a cursive, flowing style. The first name "Janice" is written with a large, looped 'J'. The middle initial "K" is written in a simple, bold, capital letter. The last name "Canley" is written with a large, looped 'C' and a trailing flourish.