

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
March 20, 2023
6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek. Vice Mayor David Rexwinkle was absent.
4. There were no Citizen Comments.
5. Aaron LeLaCheur made the motion to approve the minutes from the March 6, 2023 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Dorothy Perkins made the motion to approve to allow AIM High Center to use Gibbs Hall at 207 W Broadway for monthly food distribution. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek. City Hall would be a central location to hand out forms and collect completed forms.
8. Dorothy Perkins made the motion to approve a building permit at 611 Wyandotte to place a 12' x 24' storage building. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.
9. No action—Discuss, Review, or Act on appointing Wade Lamb, Sarah Key, and Troy Friddle to serve a 3-year term on the South Coffeyville Area Development Authority. The attorney will be contacted to prepare a Resolution to be approved by the council.

Aaron LeLaCheur made a motion to move line item #10 to the end of the agenda. Sarah Key seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.

After line item #13, line item #10 was brought up for discussion.

10. Sarah Key made the motion to begin the hiring process for the Maintenance Department by running an ad in the newspaper and on Facebook. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.



11. Dorothy Perkins made the motion to convene to Executive Session to discuss an employee of the Town pursuant to Title 25 O.S. Section 307 b(1). Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.

12. Sarah Key made the motion to return to regular meeting. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek. Mayor's statement of executive session—The Council reviewed the pay scale for hourly employees. A consistent pay range of \$13-\$14 starting pay range was discussed for the handbook.

13. No action—Discuss, Review, or Act on any necessary action regarding an employee of the Town of South Coffeyville following executive session. The council has a question for the attorney in regards to nepotism and define temporary or contract hire.

14. New Business-No new business.

15. Reports from the Departments:

Report from Jerome Gnatek, Mayor –No report.

Report from Wade Lamb, Chief of Police –No report.

Report from Jim Wilson, Fire Chief –Reported 8 Firefighters had been subpoenaed for a Fatality Accident from May 2021. This has never come up before. Some of them are self-employed, and he wanted to know if they could be paid out of Fireman's Special account.

Report from Steven Soule, Maintenance Superintendent –No report.

Report from Jenifer Hanigan, Deputy Clerk –Reported Tami McKeon did not have anything that could help with town clean up. It was recommended that possibly contact Bill Davis at Cherokee building about clean up help.

Report from Mitch Lakey, Emergency Manager –No report.

16. Dorothy Perkins made the motion to adjourn. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.

The meeting concluded at 7:25 P.M.

City Clerk/Treasurer:

