

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall – 419 Willow
South Coffeyville, OK 74072
November 21, 2022
6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was answered by Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek. Dorothy Perkins and Vice Mayor David Rexwinkle were absent.
4. Citizen Comments—None.
5. Aaron LeLaCheur made the motion to approve the minutes from the November 07, 2022 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Sarah Key seconded the motion. Yes votes were made by Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Sarah Key made the motion to approve the Fiscal Year 2022 Audit as presented by David Clanin, CPA PPLC. Aaron LeLaCheur seconded the motion. Yes votes were made by Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.
8. Sarah Key made the motion to approve the Estimate of Needs and Fiscal Year 2023 Budget as presented by David Clanin, CPA PPC. Aaron LeLaCheur seconded the motion. Yes votes were made by Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.
9. Aaron LeLaCheur made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b (1). Sarah Key seconded the motion. Yes votes were made by Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.
10. Sarah Key made the motion to approve to return to regular meeting. Aaron LeLaCheur seconded the motion. Yes votes were made Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.
11. Mayor's statement of executive session—The council was discussing raises, and it will be on the next meeting's agenda.



12. No Action—Discuss, Review, or Act on any issues concerning the employees of the Town of South Coffeyville as discussed in executive session.

13. Aaron LeLaCheur made the motion to reduce monthly transfers to SCADA Account from \$2000.00 to \$1000.00 and to be reviewed again in 6 months. Mayor Jerome Gnatek seconded the motion. Yes votes were made by Aaron LeLaCheur and Mayor Jerome Gnatek. Sarah Key abstained from the vote and vote will be recorded as a no.

14. Sarah Key made the motion to approve to purchase 25 Class II, 40 ft electric poles with the cost not to exceed \$20,000.00. Aaron LeLaCheur seconded the motion. Yes votes were made by Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek. The poles are 30 weeks out.

15. Aaron LeLaCheur made the motion to apply for a grant through ORWA. Sarah Key seconded the motion. Yes votes were made by Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.

16. Aaron LeLaCheur made the motion to table the vote on hiring an engineer for the sidewalk project. Sarah Key seconded the motion. Yes votes were made by Sarah Key, Aaron LeLaCheur and Mayor Jerome Gnatek.

17. **New Business**—No new business.

18. Reports from the Departments:

Report from Jerome Gnatek, Mayor —No report.

Report from Wade Lamb, Chief of Police —No report. Council member asked about a nuisance house.

Report from Jim Wilson, Fire Chief —Absent.

Report from Steven Soule, Maintenance Superintendent —Absent.

Report from Jenifer Hanigan, Deputy Clerk —No report.

Report from Mitch Lakey, Emergency Manager —Absent.

19. Sarah Key made the motion to adjourn. Aaron LeLaCheur seconded the motion. Yes votes were made by Sarah Key, Aaron LeLaCheur, and Mayor Jerome Gnatek.

The meeting concluded at 7:00 P.M.

City Clerk/Treasurer:

A handwritten signature in black ink, appearing to read "Janice Conley", with a large, stylized loop at the end.