

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall – 419 Willow
South Coffeyville, OK 74072

October 03, 2022

6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek. Aaron LeLaCheur was absent.
4. Citizen Comments—None.
5. Shelldon Rivers made the motion to approve the minutes from the September 19, 2022 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. No Action—Discuss, Review, or Act on upkeep to wooden playground equipment at the park on Etchen Boulevard.
8. Vice Mayor David Rexwinkle made the motion to approve the final letter prepared by Jerome Gnatek and submitted to Michael Lynn, Department of Transportation and Infrastructure Executive regarding bathrooms for the ballfield at South Coffeyville School. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.
9. Dorothy Perkins made the motion to send Steven Soule to Reserve Academy starting in October. Shelldon Rivers seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.
10. Shelldon Rivers made the motion to move \$30,000.00 from the Utility account to the General Account. Vice Mayor David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

A handwritten signature in black ink, appearing to be 'JG' or similar, located in the bottom right corner of the page.

11. Shelldon Rivers made the motion to convene to Executive Session to discuss an employee of the Town pursuant to Title 25 O.S. Section 307 b(1). Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

12. Vice Mayor David Rexwinkle made the motion to return to regular meeting. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek. Mayor's statement of executive session –The council reviewed the employee manual, and the person has resigned from the town.

13. No Action—Discuss, Review, or Act on any necessary action regarding an employee of the Town of South Coffeyville following the executive session.

14. Shelldon Rivers made the motion to remove Audrey Kallenberger from all bank accounts at Welch State Bank for the Town of South Coffeyville. Vice Mayor David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

15. Shelldon Rivers made the motion to add Jessica Mansfield to all bank accounts at Welch State Bank for the Town of South Coffeyville. Vice Mayor David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

16. No Action—Discuss, Review, or Act on applying for FY 2023 REAP Grant through Grand Gateway.

17. Shelldon Rivers made the motion to apply escrow balance of \$3,0267.42 to 2022-2023 premium for Worker's Compensation renewal through OMAG. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

18. Shelldon Rivers made the motion to send a change of broker letter to allow advance benefits systems for individuals under our AFLAC Insurance plan per John Lamb's attention. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

19. **New Business**—Council member Shelldon Rivers gave his verbal resignation from the council.

20. Reports from the Departments:

Report from Jerome Gnatek, Mayor —Reported he would be getting with the managers from departments for the REAP Grant.

Report from Wade Lamb, Chief of Police —No report.

Report from Jim Wilson, Fire Chief —Absent. Steven Soule reported there had been a fire structure on Thursday and the Fire Department was able to get the fire under control quickly.

JKC

Report from Steven Soule, Maintenance Superintendent -- Reported the 60 ft bucket truck had some hoses that needed repaired. The maintenance department would be working under the water tower to repair a water leak.

Report from Jenifer Hanigan, Deputy Clerk --No report.

Report from Mitch Lakey, Emergency Manager --Absent.

21. Vice Mayor David Rexwinkle made the motion to adjourn. Shelldon Rivers seconded the motion. Yes votes were made by Dorothy Perkins, Shelldon Rivers, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

The meeting concluded at 7:25 P.M.

City Clerk/Treasurer:

A handwritten signature in black ink, reading "Janice Conley". The signature is written in a cursive, flowing style. The first name "Janice" is written with a large, stylized "J" and "C". The last name "Conley" is written in a similar cursive style. The signature is positioned to the right of the text "City Clerk/Treasurer:".