

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072  
September 06, 2022  
6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Jenifer Hanigan.
3. Answering roll call was Dorothy Perkins, Aaron LeLaCheur, and Mayor Jerome Gnatek. Sheldon Rivers and Vice Mayor David Rexwinkle were absent.
4. Citizen Comments--None.
5. Dorothy Perkins made the motion to approve the minutes from the August 15, 2022 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Aaron LeLaCheur, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
- 7.-8. Dorothy Perkins made the motion to approve a building permit at 411 Wyandotte Street to add a privacy fence and a building permit at 315 East 7th Street to build a carport. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Aaron LeLaCheur and Mayor Jerome Gnatek.
9. Dorothy Perkins made the motion to hire TK Power Solutions to complete an electric job at 3rd and Walnut. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Aaron LeLaCheur, and Mayor Jerome Gnatek.
10. Dorothy Perkins made the motion to approve the proposal letter submitted by ORWA regarding long-range sustainability program. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Aaron LeLaCheur, and Mayor Jerome Gnatek.
11. Dorothy Perkins made the motion to approve the Proposal for Professional Services as prepared by Mears Engineers, LLC with corrections as recommended. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Aaron LeLaCheur, and Mayor Jerome Gnatek.

A handwritten signature in black ink, appearing to be the initials 'JK' or similar, located in the bottom right corner of the page.

12. Aaron LeLaCheur made the motion to approve an in-car camera used by the Police Department as surplus to be sold to the Nowata County Sheriff's Department for \$500. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Aaron LeLaCheur, and Mayor Jerome Gnatek.

13. Dorothy Perkins made the motion to start advertising to hire an SRO for the South Coffeyville School. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins and Aaron LeLaCheur. Mayor Jerome Gnatek voted No.

14. **New Business**-No new business.

**15. Reports from the Departments:**

**Report from Jerome Gnatek, Mayor** --Reported the Fire Department MDA fundraiser brought in about \$700.00. He also reported Jenifer Hanigan and himself were working on a Forestry Department Grant.

**Report from Wade Lamb, Chief of Police** --Absent.

**Report from Jim Wilson, Fire Chief** --Absent.

**Report from Steven Soule, Maintenance Superintendent** -- Reported an Electric Instructor for a Solar class would be coming in to train on solar inspections and Lineman classes with TK Power solutions.

**Report from Jenifer Hanigan, Deputy Clerk** --Reported the trash rates were increasing from \$11.53 to \$11.93. Also she will be checking to see when in October to do a Fall Clean-Up with Waste Connections. The calculation on the Utility bill was lowered to just the payment amount. There will not be court this month since the lawyer will be gone in September. The court dates for September would be moved to October. An office worker quit last week and will not be back. She requested an executive session for the next meeting.

**Report from Mitch Lakey, Emergency Manager** --No report.

16. Dorothy Perkins made the motion to adjourn. Aaron LeLaCheur seconded the motion. Yes votes were made by Dorothy Perkins, Aaron LeLaCheur, and Mayor Jerome Gnatek.

**The meeting concluded at 6:44 P.M.**

City Clerk/Treasurer:

A handwritten signature in black ink, appearing to read "Janice Conley". The signature is written in a cursive, flowing style.