

**Minutes of the  
Regular Meeting  
of the  
SOUTH COFFEYVILLE TOWN COUNCIL**

TOWN HALL -- 419 Willow  
South Coffeyville, OK 74072

November 15, 2021

6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.
4. Citizen Comments--None.
5. Vice Mayor David Rexwinkle made the motion to approve the minutes from the November 1, 2021 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Vice Mayor David Rexwinkle made the motion to approve the 2020-2021 Audit as presented by David Clanin at the November 1, 2021 Council Meeting. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.
8. Vice Mayor David Rexwinkle made the motion to approve the Estimate of Needs for the Town Fiscal Year 2021-2022 and budgets for the blended component units. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.
9. Vice Mayor David Rexwinkle made the motion to approve Resolution 2021-03 of Governing Body to enter into a Lease Purchase Agreement with Welch State Bank for Vermeer VX50-500 HydroVac Trailer with Strong Arm. Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.
10. Vice Mayor David Rexwinkle made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b (1). Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.



11. Tim Keeton made the motion to return to regular meeting. Vice Mayor David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

12. Mayor's statement of executive session--Mayor Gnatek reported the council went into Executive session to discuss wages and the raises the town will be doing.

13. Vice Mayor David Rexwinkle made the motion to approve the raises for the town's departments during executive session effective the next pay period. Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

Police Department--Chief of Police 3%, Officers 6%, Reserve Officers 4%

Maintenance Department--Town Superintendent rate of pay 26.74% raise, Maintenance Foreman 8% raise, Maintenance Employee J Howard 3.74%

City Hall--Office Supervisor 10%, Court Clerk 3%, Part time Utility Clerk to go full time

14.-15.-16. Vice Mayor David Rexwinkle made the motion to table line items 14-16:

14. Discuss, Review, or Act to approve Ordinance 2021-01 Net Metering Regulations.

15. Discuss, Review, or Act on building permit for Solar Panels to be installed at 716 Shawnee.

16. Discuss Review, or Act on building permit for Solar Panels to be installed at 721 Seminole Street.

Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

17.-18. Vice Mayor David Rexwinkle made the motion to approve a building permit to place a small home at 802 Walnut and a building permit for Thomas Ames at 803 Willow Street, addition to porch and handicap ramp cover and fence. Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

19. Dorothy Perkins made the motion to approve Jenifer Hanigan as a contact for Coronavirus Local Recovery Funds for Non-Entitlement Units of Government (ARPA Funds). Vice Mayor David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

20. Vice Mayor David Rexwinkle made the motion to approve the Covid-19 Policy. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

21. Dorothy Perkins made the motion to approve to open a bank account for ARPA funds. Vice Mayor David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek. Tim Keeton abstained from the vote.



22. Dorothy Perkins made the motion to approve to hire Nathaniel Cobb to the police department. Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek. The starting rate of pay will be \$14.42.

23. **New Business**--None.

**24. Reports from the Departments:**

**Report from Jerome Gnatek, Mayor** --No report.

**Report from Wade Lamb, Chief of Police** --No report.

**Report from Jim Wilson, Fire Chief** --Reported the Fire Department would like to thank Native American Fellowship, Inc. for painting the fire hydrants around town and painting around the fire station.

**Report from Steven Soule, Superintendent for Maintenance Department**--No report.

**Report from Jenifer Hanigan, Deputy Clerk** --No report.

**Report from Mitch Lakey, Emergency Manager** --No report.

**Report from Jerome Gnatek, Flood Plan Administrator**--No report.

**Report from David Clanin, Town's Auditor** --No Report.

25. Vice Mayor David Rexwinkle made the motion to adjourn. Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

**The meeting concluded at 8:14 P.M.**

City Clerk/Treasurer:

