

**Minutes of the
Regular Meeting
of the
SOUTH COFFEYVILLE TOWN COUNCIL**
TOWN HALL -- 419 Willow
South Coffeyville, OK 74072
October 4, 2021
6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.

Tim Keeton took the Oath of Office after being elected to the Town Council at the Special Meeting Monday, September 27, 2021.

2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Jenifer Hanigan.

3. Answering roll call was Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

4. Citizen Comments--Mike Shamblin addressed the council about a vacant house next door to his property. He wanted to know if something was being done about the condition of the property. The council shared it was in the works to be cleaned up.

5. Vice Mayor David Rexwinkle made the motion to approve the minutes from the August 16, 2021 and September 20, 2021 regular meeting and September 27, 2021 and September 30, 2021 special meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek. Tim Keeton abstained.

6. There were no consideration of items to be removed from the Consent Agenda.

7. Moved to later in the meeting. No action--Adrian Davis with Wake Wireless to address the council about setting up their internet on the town's water tower.

8-9. Dorothy Perkins made the motion to approve a building permit to install a 10 x 20 building at 713 Willow and approve a building permit to install a lean-to on an existing building at 402 East 7th Street. Vice Mayor David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle and Mayor Jerome Gnatek.

10. Vice Mayor David Rexwinkle made the motion to accept the description of duties as presented by Office Supervisor, Jenifer Hanigan. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

11. Skip--Vote to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b (1).

12. Skip--Vote to return to regular meeting.

13. Skip--Mayor's statement of executive session.

14. Skip--Discuss, Review, or take action following executive session.

15. Vice Mayor David Rexwinkle made the motion to table the action on the rate of pay for the employees who will be attending the FEMA Meeting in November. Tim Keeton seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

16. Vice Mayor David Rexwinkle made the motion to table on getting all people vetted before being appointed to the Council or under the Town's employ. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek. The council is waiting on a response from OML and more information for the town attorney.

17. Vice Mayor David Rexwinkle made the motion to hire Jeff Woods part time for the Police Department. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

18. No Action--Discuss, Review, or Act on Maintenance Department applying for a grant through OMAG.

19. Vice Mayor David Rexwinkle made the motion to table the vote on departments applying for REAP grants. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

20. No Action--Discuss, Act, and Vote on resolution for a Special Election for a Trustee Position to fill a vacant seat for the Town of South Coffeyville.

21. **New Business**--None.

22. Reports from the Departments:

Report from Jerome Gnatek, Mayor --Reported he had received an email from Mitch Lakey and was just waiting on budgets to work on ARPA Funds. He is attending a meeting in Big Cabin on Thursday. Meeting will be about possible sewer improvements/funding.

Report from Wade Lamb, Chief of Police --Absent.

Report from Jim Wilson, Fire Chief --Absent. Steve Soules reported fire truck #41 was pump tested and it passed.

Report from Steven Soule, Superintendent for Maintenance Department--No report.

Report from Jenifer Hanigan, Deputy Clerk --No Report.



Report from Mitch Lakey, Emergency Manager --Reported he had looked into having the Storm Siren replaced that was to be put up at the Fire Department from the old water tower. He had been in contact with Cherokee Nation and Victoria Vazquez with Cherokee Nation would donate \$13,000 for the project and the rest would be in his capital outlay project. The Mayor requested a letter of appreciation to be sent to Cherokee Nation and Victoria Vazquez.

Report from Jerome Gnatek, Flood Plan Administrator--No report.

Report from David Clanin, Town's Auditor --Absent.

23. Vice Mayor David Rexwinkle made the motion to adjourn. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Tim Keeton, Vice Mayor David Rexwinkle, and Mayor Jerome Gnatek.

The meeting concluded at 6:39 P.M.

City Clerk/Treasurer:

A handwritten signature in blue ink that reads "Janick Conley". The signature is written in a cursive, flowing style.