

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

Gibbs Hall – 207 West Broadway

South Coffeyville, OK 74072

March 15, 2021

6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek. Justin Buckley and David Rexwinkle were absent.
4. Citizen Comments—None.
5. Vice Mayor Kenneth Vest made the motion to approve the minutes from the March 01, 2021 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Dwayne Henderson addressed the council with a project status update on the hydraulic study and engineering report.
8. Vice Mayor Kenneth Vest made the motion to approve to purchase two Zoll AEDs for the Police Department totaling \$3,420.00. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.
9. Vice Mayor Kenneth Vest made the motion to approve PSO for putting in the electric at 902 Willow Street (I Like It, Inc.) in the amount of \$7,946.00. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.
10. Dorothy Perkins made the motion to approve to use Corner Stone Surveying to prepare a boundary survey in the amount of \$1,500.00. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek. This will be a survey for the road to be put in at the SCADA building.
11. Vice Mayor Kenneth Vest made the motion to approve a building permit at 206 East 8th to install a 6' pinewood privacy fence. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.



12. Vice Mayor Kenneth Vest made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b (1). Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

13. Mayor Jerome Gnatek made the motion to return to regular meeting. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

14. Mayor's statement of executive session--We reviewed proposed employees for the bill collection position and are still undecided of the direction we are going.

15. No action at this time--Discuss, review, or take action following executive session.

16. **New Business--None**

17. Reports from the Departments:

Report from Jerome Gnatek, Mayor --Reported he was now a member of the Grand Gateway Economic Board for Nowata County and can see what's available for the county and the town of South Coffeyville. If anyone knows of housebound seniors there will be services available to them. Just let him know.

Report from Wade Lamb, Chief of Police --Reported an officer had been working a collision, and his police vehicle had been hit. The estimated damage was \$2,200.00. He also reported there had been some confusion about School Resource Officers--if there is no school then they work on the street. They are paid by the police department, and the schools have a contract with the PD. The school pays the PD for their contract.

Report from Jim Wilson, Fire Chief --Absent.

Report from Steven Soule, Superintendent for Maintenance Department--Reported they were looking into an old lift station to check the availability, and if it would be usable. He asked the council if May 15 would be a good date for City Wide clean up. The council agreed that date would work. He also reported they had been working on ditches and culverts, trimmed trees, and an excessive water leak too.

Report from Jenifer Hanigan, Deputy Clerk --Reported city hall had some electrical issues and an electrician had to be contacted. They quoted it would be \$1,000.00 to repair and fix the problem. She also reported Insure Oklahoma is changing plans in June, and Brandon will review what that means for the town. Also an employee had a comp claim previously and was still having problems and needed to go to the doctor again. David Clanin will be at the April 19th meeting for the audit. The original list of meetings listed April 15 as the meeting date, but it is actually April 19 and it was being corrected. The check for the fire truck damage had been deposited and will be sent to the repair shop. It would be taken as a down payment as they are still searching for parts and don't have the final bill.

Report from Mitch Lakey, Emergency Manager --Reported the possible dates for the fireworks display to be June 26 or July 9.

Report from Jerome Gnatek, Flood Plan Administrator--Reported the town still had some drainage issues and maintenance had some ideas to help with the situation.

Report from David Clanin, Town's Auditor -- Absent.

A handwritten signature in black ink, appearing to be 'JHC', is located in the bottom right corner of the page.

18. Dorothy Perkins made the motion to adjourn. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Vice Mayor Kenneth Vest, and Mayor Jerome Gnatek.

The meeting concluded at 7:32 P.M.

City Clerk/Treasurer:

A handwritten signature in black ink, reading "Janice Conley". The signature is written in a cursive style with a large, looping initial "J".