

**REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**  
GIBBS HALL – 207 West Broadway  
SOUTH COFFEYVILLE, OK 74072  
January 04, 2020  
Monday  
6:00 p.m.  
AGENDA

**1. Call to Order.**

**2. Pledge of Allegiance and Prayer.**

**3. Roll Call.**

**4. Citizens Comments.**

Please limit remarks to 5 minutes unless such time is extended by the Mayor. You must sign the appearance sheet and notate which agenda item you would like to address.

**5. Consent Agenda.** The Consent Agenda consists of items of a routine that do not require discussion by the council. Approve of:

- a. Minutes of December 21, 2020 Regular Meeting.
- b. Purchase Orders for Utility Fund, General, Street & Alley, Fireman's Fund, and Meter Deposits Payable.

**6. Consideration of items removed from the Consent Agenda.**

**7.** Discuss, Review, or act on changes to procedure for Insurance benefit for spouse if an employee is deceased.

**8.** Discuss, Review, or act on Purchase Order #16998-26 for Grand Gateway in the amount of \$3,775.00 to be paid from the CDBG-EDIF Grant.

**9.** Discuss, Review, or act regarding the acceptance of the final Close-out Public Hearing held at 5:45 pm January 19, 2021 on a Community Development Block Grant (CDBG) Contract Number 16998 CDBG ED 17 on behalf of Star Pipe Products Expansion project.

**10.** Discuss, Review, or act to approve a Resolution authorizing the Chairman to sign close-out documents related to a Community Development Block Grant (CDBG)

Contract Number 16998 CDB ED 17 on behalf of Star Pipe Products Expansion Project's Closeout Certifications, to include but not limited to:

- a. CDBG Engineer's Certification of Completion
- b. Section 3 Summary Report Part II
- c. Final Wage Compliance Form
- d. CDBG Certification of Final Completion
- e. Close-out Job Beneficiary Form
- f. Closeout Checklist
- g. Final Administrative Payments approval for Grand Gateway Economic Development Association
- h. Any other Close-out documents required for CDBG Project #16998 CDBG ED 17 Star Pipe Products Expansion Project

**11.**Vote to convene to Executive Session to discuss employees and direction of the Maintenance Department pursuant to Title 25 O.S. Section 307b (1). 19.

**12.**Vote to return to regular session.

**13.**Mayor's statement of executive session.

**14.**Discuss and vote on any raises, promotions, demotions, or disciplinary actions as reviewed in executive session for maintenance department employees.

**15.**Discuss, Review, or act on enrolling the Maintenance Department in training put on by Accurate Labs.

**16.****New Business**

**17.****Reports from Departments:**

These reports will consist of general comments, updates and/or questions pertaining directly to the business of the town.

Report from Jerome Gnatek, Mayor.

Report from Wade Lamb, Chief of Police.

Report from Jim Wilson, Fire Chief.

Report from Steven Soule, Lead Foreman for Maintenance Department.

Report from Jenifer Hanigan, Deputy Treasurer.

Report from Mitch Lakey, Emergency Manager.

Report from Jerome Gnatek, Flood Plan Administrator.

Report from David Clanin, Town's Auditor.

**18.****Vote to Adjourn.**