

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE  
PUBLIC WORKS AUTHORITY**

City Hall – 419 Willow  
South Coffeyville, OK 74072

August 3, 2020

Immediately following the Town Council Meeting

1. The meeting was called to order by Mayor Jerome Gnatek.
2. Answering roll call was Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
3. Justin Buckley made the motion to approve the minutes for the July 20, 2020, regular meetings, and purchase orders. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. There were no items to be removed from the Consent Agenda.
5. Vice Mayor Kenneth Vest made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b (1). Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
6. Vice Mayor Kenneth Vest made the motion to return to regular meeting. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
7. Mayor's statement of executive session. We reviewed sewer plant function, and how it's laid out by pay grade and overall production.
8. Vice Mayor Kenneth Vest made the motion to approve the promotion for town employee Jeff Brodie to Sewer Plant Operations Manager. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
9. Vice Mayor Kenneth Vest made the motion to approve the PWA financial plan for year 2020-2021 with no 2% raise. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

*JNC*

10. Justin Buckley made the motion to change the the salary position to hourly position and insurance status stays the same. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

11. **New Business**—Council asked what was needed to do more testing in house, instead of someone else coming in to test? Operations Manager said it would take anywhere from \$13,500 to \$15,000 in equipment and chemicals.

**12. Report from the department:**

Report from Jeff Brodie, Operations Manager-- Reported the plant was running ok right now.

13. Vice Mayor Kenneth Vest made the motion to adjourn. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

**The meeting concluded at 8:15 P.M.**

City Clerk/Treasurer:

A handwritten signature in black ink, reading "Janice K. Carley". The signature is written in a cursive, flowing style. The first name "Janice" is written with a large, looped 'J'. The middle initial "K" is small and sits between the first and last names. The last name "Carley" is written with a large, looped 'C' and a trailing flourish.