

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072  
July 20, 2020  
6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. Citizen Comments--Sarah Key from SCADA shared an update on what was going on with SCADA. Donated rock was hauled in and was being leveled by the county. She shared some interest from businesses who might want to lease the property. She asked the council if the Town would reinstate their monthly contribution to the SCADA.

5. Vice Mayor Kenneth Vest made the motion to approve the minutes from:

- A. June 15, 2020,
- B. June 30, 2020,
- C. July 06, 2020,

regular meetings, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

6. There were no consideration of items to be removed from the Consent Agenda.

- 7-14. David Rexwinkle made the motion to approve a building permit for the following line items:

7. To build an enclosed carport at 405 Walnut Street.
8. To install a portable shed at 202 East 2nd.
9. To build a fence at 416 Shawnee.
10. To install a tea house at 107 East Broadway.
11. To install a portable building at 102 East Broadway.
12. For a storage container to be placed at 315 East 7th Street.
13. To add a garage to 702 East 7th Street.
14. To add a carport at 803 Willow.

Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.



15. Vice Mayor Kenneth Vest made the motion to allow maintenance to purchase a Rhino Series TW 15 Rotary cutter from Jensen Tractor Ranch at the price of \$1595.00. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

16. Vice Mayor Kenneth Vest made the motion to approve necessary changes to Fee Schedule with adjustment made effective immediately as of the July 6, 2020 copy. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. The change made was Golf Cart Permit \$5.00 and Golf Cart License \$60.00.

17. Justin Buckley made the motion to approve payment of CDBG-EDIF 16998-20 in the amount of \$5,686.00 to Dwayne Henderson, PE for engineering and surveying on the CDBG Star Pipe Road Reconstruction Project. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

18. Vice Mayor Kenneth Vest made the motion to approve engineering amendment in the amount of \$6,207.00 to the current engineering and inspection services agreement for CDBG-EDIF Grant project. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

19. David Rexwinkle made the motion to approve payment of CDBG-EDIF 16998-21 Contractor's Estimate No. 4 prepared by Davis Construction for the 2018 CDBG Star Pipe Road Reconstruction Project in the amount of \$223,753.71. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

20. Vice Mayor Kenneth Vest made the motion to hold Town Clean-Up on October 10, 2020. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

21. Dorothy Perkins made the motion to remove David Call from the Police Cadet bank account and to put Richard Garretson on the account as a signer. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

22. No Action—Discuss and vote on procedures for obtaining a license to drive a golf cart.

23. Vice Mayor Kenneth Vest made the motion to table the vote on adding street signs. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

24. **New Business**—No new business.

A handwritten signature in black ink, appearing to be 'JHC', is located in the bottom right corner of the page.

**25. Reports from the Departments:**

**Report from Jerome Gnatek, Mayor** --Reported to the council a list of the General Fund and Utility Monthly balances for 2020.

**Report from Wade Lamb, Chief of Police** --Reported that Officer Parrish had graduated from DARE training.

**Report from Jim Wilson, Fire Chief** --Reported that 5 fire fighters would go to a Swift Water Rescue training at Copan at the cost of \$250.00 per person. He also reported they would need to replace the tires on the box trailer.

**Report from Robin Lamb, Maintenance Supervisor** -- Reported a repairman had been out to work on the pole truck. A part was ordered for the pole truck, and a new problem with the third out extension had been found on the truck. The cost of the Dozer he was wanting to rent was \$2,542.79. He shared with the council the results of having the road surveyed down by the football field. Also, he would like to order some barricades or Traffic Barrier System.

**Report from Jenifer Hanigan, Deputy Clerk** --No report.

**Report from Mitch Lakey, Emergency Manager** --No report.

**Report from Jerome Gnatek, Flood Plan Administrator**--Reported he had been completing teleconferencing classes for his 6 hours required yearly. He had currently completed 3 hours.

**Report from David Clanin, Town's Auditor** -- Absent.

26. Vice Mayor Kenneth Vest made the motion to adjourn. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

**The meeting concluded at 7:26 P.M.**

City Clerk/Treasurer:

