

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072

October 01, 2018

6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and the prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms. Justin Buckley was absent.
4. Citizen's Comments—Ella Susan Hall addressed the council about her sewer bill and asked for an adjustment and payment plan due to a water leak. The council agreed to the adjustment and payment plan. Virgil Rexwinkle addressed the council on behalf of his mother's account. She had recently had a water leak and was asking for an adjustment on the water or sewer. Due to the fact she is not in city limits and on city sewer the council was unable to make an adjustment, but was able to set up a payment plan. Christy Whitney addressed the council on behalf of her father asking about notices that he had received. Marty Frye, owner of Go Natural Healthy Living addressed the council about area zoning. He asked to be put on the agenda for the next meeting.
5. Vice Mayor Jerome Gnatek made the motion to approve the minutes from the September 17, 2018 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Chasey Smith addressed the council to discuss some plans he had for his property at Stateline Auction.
8. David Clanin CPA was absent.
9. David Clanin was absent so no discussion and vote on 2017-2018 audit.
10. Bill Turner CPA was absent.
11. Bill Turner CPA was absent so no discussion and vote on Estimate of Needs for 2018-2019.



12. Kenneth Vest made the motion to have a property survey on the west alley of Cherokee Street between Cherokee Street and Delaware Street from 3rd street on Block 27 to 5th Street on Block 32, and to survey 4th Street between Block 27 and Block 32. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

13. Vice Mayor Jerome Gnatek made the motion to approve a building permit at 610 Pollett Drive for Arron Lelacheur to move in a 12' x 28' portable building. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

14. Vice Mayor Jerome Gnatek made the motion to approve on signing an agreement with Cherokee Nation Business LLC in the amount of \$125,000 for infrastructure development expenses for the Star Pipe Expansion. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

15. Kenneth Vest made the motion to approve Ordinance 2018-08 reference Safe Routes to School. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

16. Vice Mayor Jerome Gnatek made the motion to approve Ordinance 2018-09. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

17. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

18. Skip-Vote to return regular meeting.

19. Skip-Mayor's Statement of executive meeting.

20. New business--None.

**21. Reports from the Departments:**

**Report from Jim Wilhelms, Mayor** --Reported a good job on the Freedom Celebration Golf Tournament this past weekend. There were 14 teams entered.

**Report from Wade Lamb, Chief of Police** -- Reported the police department was having an event on October 9th, Cops and Kids from 5-7 p.m. at the South Coffeyville School softball field.

**Report from Jim Wilson, Fire Chief** -- Absent.

**Report from Robin Lamb, Maintenance Supervisor** -- No report.

**Report from Jeri Culbertson, Office Manager** -- No report.

**Report from Mitch Lakey, Emergency Manager** -- No report.

**Report from Jerome Gnatek, Flood Plan Administrator** -- No report.

**Report from Marty Meason, Town's Attorney** -- Absent.

**Report from David Clanin, Town's Auditor** -- Absent.

**Report from Bill Turner, Town's CPA for Budget** -- Absent.

22. Vice Mayor Jerome Gnatek made the motion to adjourn. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

**The meeting concluded at 7:10 P.M.**

City Clerk/Treasurer:

A handwritten signature in black ink, appearing to read "Janis K. Carley". The signature is written in a cursive style with a large, looping initial "J".