

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

December 02, 2019

6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. Citizen Comments--None.
5. Vice Mayor Kenneth Vest made the motion to approve the minutes from the November 18, 2019 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. Vice Mayor Kenneth Vest made the motion to table the vote to approve a Certificate of Compliance and Letter of Compliance for potential OMMA Business for Ken DeVore. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. The council needed to follow up with the town attorney about online signatures. Mayor Jerome Gnatek wanted to make Mr. DeVore aware of the town ordinance dealing with a grow facility also. Maintenance Supervisor, Robin Lamb, shared with the council the need to run 3 phase electric to grow house at the cost of \$20,667.00. A 600 Amp service had been requested.
8. No action--Dustin Brown to address the Council regarding bundling services he does for the Town.
9. No action--Discuss and vote to approve to pay Dustin Brown a package price for the IT Services provided by the town.
10. David Rexwinkle made the motion to surplus 2010 Polaris Ranger 800 6X6, VIN:4XAHR76A6B420651 held by the Maintenance Department. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. The Ranger would be sold on Purple Wave.



11. The Council went into executive session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b (1). Vice Mayor Kenneth Vest made the motion to return to regular meeting. Justin Buckley seconded the motion.

12. Yes votes to return to regular meeting were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

13. Mayor's statement of executive session. Mayor Jerome Gnatek said the council talked about performance and merits of town employees. Suggestions were discussed. No decisions were made.

14. No action--Discuss and vote on issues concerning the employees of the Town of South Coffeyville. No issues.

15. Vice Mayor Kenneth Vest made the motion to approve the Council Meeting Dates for 2020. Justin Buckley seconded the motion. Yes vote were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

16. Justin Buckley made the motion to table the vote on adopting new fee schedule for the Town of South Coffeyville. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. License fees were discussed and a revised list will be voted on at the next meeting.

17. Vice Mayor Kenneth Vest made the motion to table the vote to refund a portion of the \$600.00 Marijuana License Fee to Roger Thompson and Marty Frye. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. The council had a question for the town attorney.

18. Justin Buckley made the motion to reduce the monthly transfer from the Utility Fund to the General Fund to meet 51% from \$17,857.15 to \$9,000.00. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

19. **New Business**--No New Business.

20. **Reports from the Departments:**

Report from Jerome Gnatek, Mayor --No report.

Report from Wade Lamb, Chief of Police --Reported the police department needed to buy 2 tasers for about \$2,400.00. Another officer had become certified. He also stated he would be applying for a grant with Cherokee Nation to update the in car video systems.

Report from Jim Wilson, Fire Chief --Reported last week had been a busy week with fire department and had worked with Officer Rivers, Officer Garretson, and Officer Call. He said they did a lot, and the town was very fortunate to have them.

Report from Robin Lamb, Maintenance Supervisor -- Reported the wind storm knocked out a pole and the electric was out for a bit last Tuesday, then they had to fix a fire hydrant issue. The hydrant will need to be replaced. On Wednesday, there will be an outage at the South end of town to replace electric poles. He had received tentative quotes to run new waterline from Coffeyville. PVC \$1,708,045.36 Poly \$1,921,761.61

Report from Jenifer Hanigan, Deputy Clerk --Absent.

Report from Mitch Lakey, Emergency Manager --Reported he had received invoices for prizes for the gun raffle, and he would be turning in to Jenifer to be paid.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget --Absent.

Steve Soule thanked the council for allowing the Boy Scouts to use Gibbs Hall, but they would start using the Cherokee building.

21. Justin Buckley made the motion to adjourn. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

City Clerk/Treasurer:

A handwritten signature in black ink, reading "Jamie H. Conley". The signature is fluid and cursive, with a large, stylized "J" and "C".