

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
December 16, 2019
6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. Citizen Comments--None.
5. Vice Mayor Kenneth Vest made the motion to approve the minutes from the December 02, 2019 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
6. There were no consideration of items to be removed from the Consent Agenda.
7. No action--Robbie Squires, Director of Government & Regulatory Affairs from Cox Communications to address the council and possible action regarding a utility pole attachment agreement.
8. Justin Buckley made the motion to approve a Certificate of Compliance for potential OMMA Business for Ken DeVore/Joe McCarthy. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. Mayor Jerome Gnatek advised Mr. McCarthy the town would not provide materials to get 3 phase electricity.
9. No action--Discussion and possible action regarding the approval of a bid award in the amount of \$499,489.60 to Bruce Davis Construction for the Town of South Coffeyville's Street Rehabilitation/Construction Project # 16998 CDBG-17 and associated documents; contingent upon the Town's Attorney's and Engineer's approval.
10. Vice Mayor Kenneth Vest made the motion to approve Mayor Jerome Gnatek to attend OML Budget Process Workshop on January 10, 2020 in Midwest City that will include mileage, meals, and hotel room (1 night). Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.



11. Vice Mayor Kenneth Vest made the motion to approve Resolution R-2019-04 a Resolution to approve the Town of South Coffeyville fee schedule for 2019/2020. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. The council defined the In Home Business as a business connected to an owner's house.

12. Dorothy Perkins made the motion to approve a pay raise for Joshua Brand. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. Brand had completed his Sewer and Water school. He will receive a \$0.50 raise.

13. Vice Mayor Kenneth Vest made the motion to refund \$595.00 Marijuana License Fee to Roger Thompson and to Marty Frye. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

14. Vice Mayor Kenneth Vest made the motion to table the vote to abolish the old library and transform that section of the building into an office for the Maintenance Department. Dorothy Perkins seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. A resolution needed to be checked first. A resolution would need to be referred to.

15. Justin Buckley made the motion to table the vote to let Reserves use Gibbs Hall June 12-July 5 for Reserve Officers to sell fireworks. Vice Mayor Kenneth Vest seconded the motion. Yes vote were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek. A city ordinance needed to be checked.

16. Justin Buckley made the motion to hire Jason McClain as a Reserve Police Officer at the recommendation of Chief Wade Lamb. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

17. **New Business**--A lady came by and said the bank's sign is on city property and ODOT needs the council to approve. Mayor Jerome Gnatek would check because it was approved previously.

18. Reports from the Departments:

Report from Jerome Gnatek, Mayor --Reported he had been away for a few days in the hospital.

Report from Wade Lamb, Chief of Police --Answered questions from the council regarding SRO vehicles. He would have the SROs sign waivers for transporting their children to school. He also reported why they officers left their vehicles running because of the equipment when they were parked. When school is out for holiday vacations the SROs work the streets. The officers love this town and their job.

Report from Jim Wilson, Fire Chief --Absent.



Report from Robin Lamb, Maintenance Supervisor -- Reported the maintenance department had replace 2 utility poles and made some street light repairs, and covered what city hall had called them about from call ins. He also shared about the walk bridge almost being completed with the fencing up. He also reported an overview of all the projects the maintenance department had taken care of over the past year.

Report from Jenifer Hanigan, Deputy Clerk --Reported Quickbooks online this week. They would be putting an add in the newspaper to higher another office person in January. Also the ordinance books were being looked at by a company.

Report from Mitch Lakey, Emergency Manager --No report.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget --Absent.

21. Dorothy Perkins made the motion to adjourn. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

The meeting concluded at 7:32 P.M.

City Clerk/Treasurer:

