

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072

August 5, 2019

6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. Citizen Comments--Mike Chamblin addressed the council about having a water meter reinstalled at 505 W 3rd. The council had a consensus agreement to put the meter back in.
5. Vice Mayor Kenneth Vest made the motion to approve the minutes from the July 15, 2019 regular meeting, and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
6. There were no items to be removed from the Consent Agenda.
7. Vice Mayor Kenneth Vest made the motion to approve the building permit for remodeling at 505 W. 3rd Street. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
8. Justin Buckley made the motion to approve the building permit for privacy fence at 715 Willow. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
9. Justin Buckley made the motion to table the vote on approving a variance at 205 Wyandotte. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
10. Vice Mayor Kenneth Vest made the motion to approve the building permit for a Tea House at 715 Willow. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.



11. Vice Mayor Kenneth Vest made the motion to table the vote to approve the updated agreement with Waste Connections. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

12. Vice Mayor Kenneth Vest made the motion to allow the Boy Scouts to use Gibbs Hall for meetings. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

13. Justin Buckley made the motion to allow Furan Jackson to volunteer as town librarian. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

14. Dorothy Perkins made the motion to hire Joshua Brand to the Maintenance Department full time. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

15. Vice Mayor Kenneth Vest made the motion to accept, submit, and pay CDBG-EDIF 16998-11 Invoice #11 in the amount of \$14,250.00 to Goins Enterprises, Inc. for Contractor's Application for Payment #3 on the 2018 CDBG Star Pipe Foundry Utility Relocation Project. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

16. Justin Buckley made the motion to accept, submit, and pay CDBG-EDIF 16998-11 Invoice #12 in the amount of \$7,574.75 to Goins Enterprises, Inc. for Contractor's Application for Payment #4-FINAL on the 2018 CDBG Star Pipe Foundry Utility Relocation Project. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

17. Vice Mayor Kenneth Vest made the motion to accept, submit, and pay CDBG-EDIF 16998-13 in the amount of \$17,527.40 to Engineer Dwayne Henderson P. E. for Engineering and Surveying on the 2018 CDBG Star Pipe Foundry Utility Relocation Project. Justin Buckley seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

18. Justin Buckley made the motion to rescind Vice Mayor, Kenneth Vest's, motion to accept the proposal from J. Graham Construction for the Walk Bridge Project in the amount of \$35,850. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

19. Justin Buckley made the motion to accept the competitive quote from J. Graham Construction, Inc. for the Town's Walk Bridge Project in the amount of \$35,850. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.



**20. New Business--No New Business.**

**21. Reports from the Departments**

**Report from Jerome Gnatek, Mayor** --Reported the Maintenance Department had patched 3rd Street. He also reported he had a meeting in Big Cabin on Thursday.

**Report from Wade Lamb, Chief of Police** --Reported that Officer Garretson was back from Dare School.

**Report from Jim Wilson, Fire Chief** --He thanked the Maintenance department for putting in the concrete in front of the Fire Station. He also wanted the council to be aware of a weed problem and future fire hazard that had become a reoccurring problem.

**Report from Robin Lamb, Maintenance Supervisor** -- Reported Oklahoma Street had recently been paved from state line to the highway. Also the grader is up and going.

**Report from Jenifer Hanigan, Deputy Clerk** --Reported she had shared a letter from the town attorney with the council.

**Report from Mitch Lakey, Emergency Manager** --Reported he had an upcoming conference call with FEMA and on August 19th an on site inspection.

**Report from Jerome Gnatek, Flood Plan Administrator** --Reported the water is staying within the limits.

**Report from John Holden, Town Attorney**--Absent.

**Report from David Clanin, Town's Auditor** -- Absent.

**Report from Bill Turner, Town's CPA for Budget** --Absent.

22. Justin Buckley made the motion to adjourn. David Rexwinkle seconded the motion. Yes votes were made by Dorothy Perkins, Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

**The meeting concluded at 7:05 P.M.**

City Clerk/Treasurer:

A handwritten signature in black ink that reads "Jamek Carley". The signature is written in a cursive style with a large, looping 'J' and 'C'.