

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

May 06, 2019
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and the prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms.
4. There were no citizen comments.
5. Kenneth Vest made the motion to approve the minutes from the April 15, 2019 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Monty White was absent and unable to address the council.
8. Donnie Jack addressed the council regarding Town sewer system.
9. Vice Mayor Jerome Gnatek made the motion to approve the agreement between Nowata County Sheriff's Office and Town of South Coffeyville for law enforcement services. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms.
10. Vice Mayor Jerome Gnatek made the motion to hire accountant David Clanin, to do a short audit on budget verification. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms.
11. Kenneth Vest made the motion to approve the engagement letter from David Clanin. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms.

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12. Vice Mayor Jerome Gnatek made the motion to approve a purchase for Freedom Celebration Supplies (Fireworks, Rentals, Insurance for event, and 2 licenses) in the amount of \$4,500.00 with the balance to be carried over. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms.

13. Vice Mayor Jerome Gnatek made the motion to approve revisions to Fire Contracts. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms. The annual fee will increase to \$102.00.

14. Kenneth Vest made the motion to approve hiring Dustin with (DNB Tec) to update all computers for the town of South Coffeyville to Windows 10. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms.

15. Vice Mayor Jerome Gnatek shared with the council the amount Mr. Stoner was asking to lease the old Welch State Bank building. The council is not interested at this time.

16. Vice Mayor Jerome Gnatek made the motion to purchase three fire pumps and motors for Fire Dept at a cost of \$8385.00 (or \$2795.00 each). Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms. The Fire Department needs 1 pump and mutual aid would reimburse Fire Dept for other two pumps.

17. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

18. Skip-Vote to return regular meeting.

19. Skip-Mayor's Statement of executive meeting.

20. New Business--Oklahoma Home Community Education (OHCE) would be at Gibbs Hall next week. Also Vice Mayor Jerome Gnatek shared an Insurance Person would be giving the city a quote after speaking with him at the commissioner's meeting.

16. Reports from the Departments

Report from Jim Wilhelms, Mayor – Reported he would be absent for the next meeting. Also he shared the plaque for former council member, Loneta Hooper with the council. She served on the council for 22 years. He also shared the Fire Department received an Agriculture, Food, Forestry grant in the amount of \$2000.00.

Report from Wade Lamb, Chief of Police –Reported the SCADA was organizing a Farmer's Market for June 1st.

Report from Jim Wilson, Fire Chief –Absent.

Report from Robin Lamb, Maintenance Supervisor – Absent.

Report from Jeri Culbertson, Office Manager – Absent.

Report from Mitch Lakey, Emergency Manager –Reported the Tomado siren at Star Pipe was not working properly and did not sound last week.

Report from Jerome Gnatek, Flood Plan Administrator –No Report.

Report from Marty Meason, Town's Attorney – Absent.

Report from David Clanin, Town's Auditor – No report.

Report from Bill Turner, Town's CPA for Budget – Absent.

20. Vice Mayor Jerome Gnatek made the motion to adjourn. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jim Wilhelms.

The meeting concluded at 6:57 P.M.

City Clerk/Treasurer:

Janet K. Conley