

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE
PUBLIC WORKS AUTHORITY**

City Hall -- 419 Willow
South Coffeyville, OK 74072

July 1, 2019

Immediately following the Town Council Meeting

1. The meeting was called to order by Mayor Jerome Gnatek.
2. Answering roll call was Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
3. Justin Buckley made the motion to approve the minutes for the June 17, 2019 regular meeting and purchase orders. David Rexwinkle seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. There were no items to be removed from the Consent Agenda.
5. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (1).
6. Skip-Vote to return regular meeting.
7. Skip-Mayor's Statement of executive meeting.
8. Vice Mayor Kenneth Vest made the motion to approve a 2% raise for the sewer department. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
9. **Report from the department:**
Report from Robin Lamb, Sewer Plant Manager --Reported that DEQ had been out, and inspected the Sewer plant. They had passed the inspection.
10. There was no new business.
11. David Rexwinkle made the motion to adjourn. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

The meeting concluded at 7:16 P.M.

City Clerk/Treasurer:



**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

July 1, 2019
6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Robin Lamb.
3. Answering roll call was Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. Citizen Comments--None.
5. Vice Mayor Kenneth Vest made the motion to approve the minutes from the June 17, 2019 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. David Rexwinkle seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
6. There were no items to be removed from the Consent Agenda.
7. Vice Mayor Kenneth Vest made the motion to appoint Jenifer Hanigan as Deputy Treasurer as recommended by Clerk/Treasurer Janie Conley. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
8. Sarah Key, Vice President/Branch Manager of Welch State Bank addressed the Council regarding the streets next to the bank. She informed the council that 3rd Street in front of the bank needed repaired, and Shawnee Street to the West of the bank was very narrow.
9. Mike Chamblin addressed the Council regarding putting RVs/Small Homes on three utility lines on his property at 217 Osage. He informed the council he had removed 3 mobile homes from the property and would like to put RVs in since there were 3 existing sewer taps and electric hook ups. The council stated they would look at city ordinance.
10. Mayor Jerome Gnatek shared with the Council the quote from BKL Engineers regarding building a new jail facility. The quote was just for review.
11. Justin Buckley made the motion to renew Worker's Compensation Plan for 2019-2020 and apply Escrow Credit to reduce premium. David Rexwinkle seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.



12. Vice Mayor Kenneth Vest made the motion to accept the proposal from J. Graham Construction for Walk Bridge Project in the amount of \$35,850.00. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

13. Justin Buckley made the motion to pay John Holden, Town Attorney at the rate of \$300 pertaining to court. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

14. Vice Mayor Kenneth Vest made the motion to approve the building permit for 712 Shawnee to install a storage building. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

15. Vice Mayor Kenneth Vest made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307 b (1). Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

16. Vice Mayor Kenneth Vest made the motion to return to regular meeting. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

17. Mayor's Statement of executive meeting--Mayor Gnatek shared that the council reviewed raises for the employees of the town, and how they were going to do the raises.

18. Justin Buckley made the motion to appoint Dorothy Perkins to fill the vacant Council seat. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

19. Justin Buckley made the motion to give the Police Department a 2% raise excluding Rick Garretson because he had been with the department for less than a year. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

20. Vice Mayor Kenneth Vest made the motion to give the Utility Department a 2% raise. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

21. Justin Buckley made the motion to give Audrey Kallenberger a 2% raise and Jenifer Hanigan's rate would increase to \$14.70 per hour. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

22. **New Business--No New Business.**



23. Reports from the Departments

Report from Jerome Gnatek, Mayor --Reported the Freedom Celebration would be July 6th. He also shared there would be an Emergency Management Meeting for anyone in the county at 6:00 p.m. July 23rd at Gibbs Hall.

Report from Wade Lamb, Chief of Police --Reported that Officer Garretson would be attending Dare School starting the 15th in OKC and it would last 2 weeks.

Report from Jim Wilson, Fire Chief --Absent.

Report from Robin Lamb, Maintenance Supervisor -- Reported Steve Soule would be attending a class offered by PSO about transformers. He had 7 teams enter the Smoke Off Competition for the Freedom Celebration. They would start selling at 3:30 on Saturday. The new Polaris would be picked up Tuesday, and they planned to sell the old one on Purple Wave. The county was eligible for help from FEMA, and so they would have to wait and see how much the town would get for the damaged sewer main.

Report from Jenifer Hanigan, Deputy Clerk --Reported there was a lady in the community interested in helping with the town library.

Report from Mitch Lakey, Emergency Manager --Absent.

Report from Jerome Gnatek, Flood Plan Administrator --Reported the water was still going down.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget -- No report.

24. Justin Buckley made the motion to adjourn. Vice Mayor Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Vice Mayor Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

The meeting concluded at 7:11 P.M.

City Clerk/Treasurer:

