

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

June 17, 2019

6:00 P.M.

1. The meeting was called to order by Mayor Jerome Gnatek.
2. The Pledge of Allegiance was led by Mayor Jerome Gnatek, and the prayer was led by Wade Lamb.
3. Answering roll call was Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
4. Citizen Comments--Dorothy Perkins let the council know she would like to fill the vacant seat on the council. The council said it would be an agenda item at the July 1 meeting.
5. Justin Buckley made the motion to approve the minutes from the June 03, 2019 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
6. There were no items to be removed from the Consent Agenda.
7. Justin Buckley made the motion to accept Jim Wilhelm's resignation from the Council. David Rexwinkle seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
8. Justin Buckley made a motion to accept Marty Meason's resignation as Town attorney. Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
9. John Holden, Attorney at Law, addressed the Council about the Town attorney position.
10. Kenneth Vest made the motion to hire John Holden as Town Attorney for a 90-day probationary period. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
11. Skip--David Clanin to address the Council in regards to the 2018-2019 Audit.
12. Bill Turner, CPA addressed the Council in regards to Budget Adjustments for 2018-2019 Fiscal Year.



13. Justin Buckley made the motion on Supplemental Appropriations for transferring appropriations between departments from within the General Fund. The following will be transferred from M&O to Personal Service: \$10,000-Police, \$15,000-GF, \$3,000-Fire. Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
14. Kenneth Vest made the motion to approve the Departmental budgets for 2019-2020. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
15. Kenneth Vest made the motion to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307 b (1). Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
16. Justin Buckley made the motion to return to regular meeting. David Rexwinkle seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
17. Mayor's Statement of executive meeting—Mayor Gnatek shared that raises for the employees of the town were discussed during executive session. The raises will be voted on at the July 1st meeting.
18. Kenneth Vest made the motion to table the vote on adopting Ordinance No. 2019-03 amending Chapter 1, Section 9, adding "Article C" "All other Solicitation" this ordinance is referencing "transient merchant". David Rexwinkle seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
19. Justin Buckley made the motion to purchase a 2019 Polaris Ranger XP 900-Sage Green R19RTA87A1 from Bartlesville Cycle Sports for the Maintenance Department out of the Maintenance Vehicle fund. Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
20. Justin Buckley made the motion to accept, submit, and pay CDBG-EDIF 16998-10 Invoice #10 in the amount of \$67,065.25 to Goins Enterprises, Inc. for Contractor's Application for Payment #2 on the 2018 CDBG Star Pipe Foundry Utility Relocation Project. Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
21. Justin Buckley made the motion to allow CropSafe, LLC to lease Town Property for a bug study. David Rexwinkle seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.
22. Kenneth Vest made the motion to change signee for all accounts held with Welch State Bank from Jim Wilhelms to Jerome Gnatek. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

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23. Justin Buckley made the motion to change contact information for all business accounts held by the Town of South Coffeyville from Jim Wilhelms to Jerome Gnatek. David Rexwinkle seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

24. David Rexwinkle made the motion to approve Jerome Gnatek to be signatory for OKGrants. Kenneth Vest seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

25. **New Business.**--Kenneth Vest made the motion to remove Jeri Culbertson from accounts at Welch State Bank. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

26. Reports from the Departments

Report from Jerome Gnatek, Mayor --Reported he had applied for a NORA Grant. He also stated as Mayor he will do the best that he can.

Report from Wade Lamb, Chief of Police --Reported that one of the officers needed to reinstate certification and the council was in agreement to pay \$75 for the certification.

Report from Jim Wilson, Fire Chief --Absent.

Report from Robin Lamb, Maintenance Supervisor -- Reported the city has \$37,000 in grant money to replace the walking bridge by the school. The existing bridge will be removed this summer to start the project.

Report from Jeri Culbertson, Office Manager -- Absent, Jenifer Hanigan --Reported she had been working with Brandon Bartee with the town's insurance group to get signed up for Insure OK. Open enrollments will be 9:00 on Tuesday, Aflac will be at 1:00 on Wednesday. Accident insurance would also be offered since it is employee paid.

Report from Mitch Lahey, Emergency Manager --Reported FEMA would be here on Tuesday to assess the damage to the waste water line.

Report from Jerome Gnatek, Flood Plan Administrator --No report.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget -- No report.

20. Kenneth Vest made the motion to adjourn. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, David Rexwinkle, and Mayor Jerome Gnatek.

The meeting concluded at 9:01 P.M.

City Clerk/Treasurer: 