

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

February 4, 2019

6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and the prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
4. Citizen's Comments--Mr. Mendenhall addressed the council about an adjustment with the sewer bill. The council was in agreement to adjust the sewer.
5. Kenneth Vest made the motion to approve the minutes from the January 22, 2019 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Vice Mayor Jerome Gnatek made the motion to approve to overlay 3rd Street between Railroad Tracks and Highway 169 to be paid out of General Fund per the town's auditor for the amount of \$32,560.00. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
8. Kenneth Vest made the motion to table the vote on bulk water station. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
9. Robin Lamb, along with Jim and Michelle Lockhart addressed the council with a request to have a BBQ contest at the annual Freedom Celebration this year.
10. Justin Buckley made the motion to allow Robin Lamb to put on a backyard BBQ contest during the Freedom Celebration. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

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11. Kenneth Vest made the motion to have the Town of South Coffeyville Fire Department property surveyed. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

12. Vice Mayor Jerome Gnatek made the motion to approve a building permit at 407 Shawnee for Ronald Smalley for a metal carport. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

13. Line Item 13 died for the lack of motion---Discuss and Vote to increase salary for the two trustee positions for election.

14. Kenneth Vest made the motion to approve the closing of City Hall on all Federal Holidays. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

15. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

16. Skip-Vote to return regular meeting.

17. Skip-Mayor's Statement of executive meeting.

18. New business--Office Manager requested a bank night deposit box key. The council was in agreement for her to receive a key.

19. Reports from the Departments

Report from Jim Wilhelms, Mayor -- Announced he would be gone for the next meeting.

Report from Wade Lamb, Chief of Police --No report.

Report from Jim Wilson, Fire Chief --Reported to the council he would like to have a tank and hose reel declared as surplus.

Report from Robin Lamb, Maintenance Supervisor -- No report.

Report from Jeri Culbertson, Office Manager -- No report.

Report from Mitch Lakey, Emergency Manager -- No report.

Report from Jerome Gnatek, Flood Plan Administrator --Reported the flood plan ordinance book needs to be updated.

Report from Marty Meason, Town's Attorney -- Absent.

Report from David Clanin, Town's Auditor -- No report.

Report from Bill Turner, Town's CPA for Budget -- Absent.

20. Justin Buckley made the motion to adjourn. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 6:52 P.M.

City Clerk/Treasurer:

