MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL
City Hall -- 419 Willow
South Coffeyville, OK 74072
December 3, 2018
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.

2. The pledge of allegiance and prayer was led by Mayor Jim Wilhelms.

3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

4. Citizen's Comments--Katherine Campbell addressed the council about a payment plan for her utility bill.

5. Kenneth Vest made the motion to approve the minutes from the November 19, 2018 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

6. There were no items to be removed from the Consent Agenda.

7. Vice Mayor Jerome Gnatek made the motion to approve Council Meeting Dates for 2019. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

8. Vice Mayor Jerome Gnatek made the motion to purchase mortars for $530.00 with the delivery fee included. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

9. Kenneth Vest made the motion to purchase a computer for police car in the amount of $3,516.00. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

10. Vice Mayor Jerome Gnatek made the motion to surplus miscellaneous car parts from police cruiser vehicles. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

11. Kenneth Vest made the motion to table the vote on signing a Mutual Aid Agreement with Nowata County Sheriff's Office. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

12. Skip-David Clanin CPA to address the Council by phone.

13. Skip-Discuss and Vote on 2018-2019 audit as presented by David Clanin CPA.

14. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

15. Skip-Vote to return regular meeting.

16. Skip-Mayor's Statement of executive meeting.

17. New business--Maintenance Supervisor, Robin Lamb asked the council about an employee taking a class at the college and how his hours should be worked. Also a city hall office computer would need to be replaced.

20. **Reports from the Departments:**
Report from Jim Wilhelms, Mayor --No report.
Report from Wade Lamb, Chief of Police -- Absent.
Report from Jim Wilson, Fire Chief --Reported the fire department was able to purchase some work out equipment on Monday. He also asked the council for a consensus agreement on purchasing a Four Gas Monitor for $1,289.00. The council was in agreement.
Report from Robin Lamb, Maintenance Supervisor -- Reported the maintenance department needed to put the snow plow on the dump truck to be ready for the upcoming storm. The fire hydrant and leak was fixed at Star Pipe.
Report from Jeri Culbertson, Office Manager -- Absent.
Report from Mitch Lakey, Emergency Manager -- No report.
Report from Jerome Gnatek, Flood Plan Administrator -- Reported he would like to attend a budget seminar in January.
Report from Marty Meason, Town's Attorney -- Absent.
Report from David Clanin, Town's Auditor -- No report.
Report from Bill Turner, Town's CPA for Budget -- No report.

21. Kenneth Vest made the motion to adjourn. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 6:27 P.M.

City Clerk/Treasurer: Janice Conley