

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

December 17, 2018

6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and the prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
4. Citizen's Comments--Josh Shy addressed the council about a payment plan for his utility bill.
5. Vice Mayor Jerome Gnatek made the motion to approve the minutes from the December 03, 2018 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Justin Buckley made the motion to wait on accepting resignation of Diana Forth until January 08, 2019 due to updating bank cards. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
8. Kenneth Vest made the motion to approve Sarah Key and Troy Friddle, to fill unexpired term as Trustee of the South Coffeyville Area Development Authority being vacated by Diana Forth and Bud Frost. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
9. Skip-David Clanin CPA to address the council.
10. Skip-Discuss and vote on 2017-2018 audit as presented by David Clanin CPA.
11. The council discussed an off road diesel area for Rick Wood across the street from the Woodshed.

12. Vice Mayor Jerome Gnatek made the motion to approve South Coffeyville Fire Department to purchase a four gas monitor in the amount of \$1289.00. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

13. Kenneth Vest made the motion to approve the Mutual Aid Agreement with Nowata County Sheriff's Department. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

14. Vice Mayor Jerome Gnatek made the motion to approve a building permit at 509 Wyandotte for Emmanuel Chapel to construct a 10' x 16' deck. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

15. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

16. Skip-Vote to return regular meeting.

17. Skip-Mayor's Statement of executive meeting.

18. New business--Mitch Lakey shared with the council he has an opportunity to purchase some fireworks at a discounted price. Council agreed it would be a good savings.

19. Reports from the Departments

Report from Jim Wilhelms, Mayor -- Reported it was the last meeting of the year and to have a Merry Christmas.

Report from Wade Lamb, Chief of Police --Reported year end numbers for the police department to the council.

Report from Jim Wilson, Fire Chief --Absent. Mitch Lakey reported the fire department had received a \$1000.00 donation from the Delaware Masonic Lodge.

Report from Robin Lamb, Maintenance Supervisor -- No report.

Report from Jeri Culbertson, Office Manager -- No report.

Report from Mitch Lakey, Emergency Manager -- No report.

Report from Jerome Gnatek, Flood Plan Administrator -- No report.

Report from Marty Meason, Town's Attorney -- Absent.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget -- Absent.

20. Justin Buckley made the motion to adjourn. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 6:26 P.M.

City Clerk/Treasurer:

