

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072

November 05, 2018

6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and the prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
4. Citizen's Comments--Marty Frye addressed the council about the Medical Marijuana Ordinance.
5. Vice Mayor Jerome Gnatek made the motion to approve the minutes from the October 15, 2018 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. David Clanin CPA was absent.
8. David Clanin was absent so no discussion and vote on 2017-2018 audit.
9. Bill Turner CPA was absent.
10. Bill Turner CPA was absent so no discussion and vote on Estimate of Needs for 2018-2019.
11. Kenneth Vest made the motion to purchase a gang operated switch from PSO in the amount of \$3614.70. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
12. No action--Discuss and vote to hire Montgomery County to landscape both sides of the Sewer Plant dam.

JWC

13. Vice Mayor Jerome Gnatek made the motion to accept Attorney Marty Meason's recommendation to have closure on an account for \$2500.00 with Emergency Apparatus and Maintenance. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
14. Kenneth Vest made the motion to approve Ordinance 2018-10 reference Medical Marijuana Establishments. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
15. Kenneth Vest made the motion to approve Ordinance 2018-11 reference amendment of Town Code, Tax Rate-sales subject to tax. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
16. Justin Buckley made the motion to approve employees' bonus for the first pay period in December with full time employees receiving \$100.00 and PRN employees \$50.00. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
17. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).
18. Skip-Vote to return regular meeting.
19. Skip-Mayor's Statement of executive meeting.
20. New business--None.

21. Reports from the Departments:

Report from Jim Wilhelms, Mayor --No report.

Report from Wade Lamb, Chief of Police -- Reported there were some ordinances that were outdated and needed changed in the near future. He also reported that Officer Rivers will be working as a school resource officer at Oklahoma Union until January. Then Officer Ricky Garretson would take over.

Report from Jim Wilson, Fire Chief -- Reported the annual Halloween Party was a success handing out 235 hot dogs. He also reported the Fire Department would like to purchase some workout equipment.

Report from Robin Lamb, Maintenance Supervisor -- Reported maintenance was waiting on the prelim engineering for the new water line.

Report from Jeri Culbertson, Office Manager -- Reported ODOT would be present on November 13 for a grant the city is working on for sidewalks.

Report from Mitch Lakey, Emergency Manager -- Reported he had 3-4 guys taking fireworks operator class to become licensed. He also shared with the council about a special ATF storage Pod he would like to purchase to store fireworks in in case of a rain delay. He would also need to be replacing some of the mortars for the annual fireworks display.

YKC

Report from Jerome Gnatek, Flood Plan Administrator -- No report.

Report from Marty Meason, Town's Attorney -- Absent.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget -- Absent.

22. Justin Buckley made the motion to adjourn. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 6:39 P.M.

City Clerk/Treasurer:

A handwritten signature in cursive script, appearing to read "Jamie Carley". The signature is written in dark ink and is positioned below the printed text "City Clerk/Treasurer:". The signature is fluid and somewhat stylized, with the first name "Jamie" being more prominent than the last name "Carley".