

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072

April 16, 2018

6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and the prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
4. Citizen's Comments--Monte White addressed the council about a future truck show he would like to bring to South Coffeyville.
5. Justin Buckley made the motion to approve the minutes from the April 02, 2018 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Kenneth Vest made the motion to approve a building permit for Welch State Bank to construct a 55' x 92' building at Block 23 Lots 23 through 28. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
8. Vice Mayor Jerome Gnatek made the motion to approve an increase of funds to the South Coffeyville Area Development Authority from \$1000.00 to \$2000.00. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
9. Vice Mayor Jerome Gnatek made the motion to appoint Zach Rash as General Contractor recommended by South Coffeyville Area Development Authority from RFQ interviews. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

10. Ronda Harbour addressed the council in reference to employee insurance. Insurance plans would be changing in the future.

11. Kenneth Vest made the motion to approve to send 4 city employees to attend OSHA 10 training at CCC. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

12. Vice Mayor Jerome Gnatek made the motion to purchase a pole truck for the Town of South Coffeyville Maintenance Department for \$39,900.00 from Southwest Equipment with a delivery fee of \$686.00. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

13. Kenneth Vest made the motion to vote on 2018 election of two members to the board of trustees of the Oklahoma Municipal Assurance Group--Mr. Michael Bailey and Mr. Craig Stephenson. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

14. Vice Mayor Jerome Gnatek made the motion to go into Public Hearing to discuss certain properties as a nuisance. Properties: 1. Block 49 Lots 1-8, 9-11, 13-19. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

15. Justin Buckley made the motion to return to regular meeting. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

16. Justin Buckley made the motion to declare certain properties as a nuisance. Properties: 1. Block 49 Lots 1-8, 9-11, 13-19. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

17. Vice Mayor Jerome Gnatek made the motion to submit and pay CDBG-ED16998-04 in the amount of \$62.10 to Nowata Star newspaper for legal publication of resolution 2017-15 reference job tracking. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

18. Kenneth Vest made the motion to table the vote for Maintenance to hire additional part time help. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

19. Kenneth Vest made the motion to purchase a K-9 for the South Coffeyville Police Department from Torchlight K9 for \$12,500.00. Vice Mayor Jerome Gnatek seconded the

motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

20. Skip--Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 3074 b (4).

21. Skip--Vote to return to regular meeting.

22. Skip--Mayor's statement of executive meeting.

23. New Business--Council discussed to go out for bids for a new roof for city hall.

**24. Reports from the Departments:**

**Report from Jim Wilhelms, Mayor** -- Reported the new ordinance books were in. The city wide clean up is Saturday, April 21st.

**Report from Wade Lamb, Chief of Police** -- Commented on the recent purchase of property for the town. Also shared the annual golf tournament was scheduled for September 26.

**Report from Jim Wilson, Fire Chief** -- Absent

**Report from Robin Lamb, Maintenance Supervisor** --Reported the poles were in for the South Town Center.

**Report from Jeri Culbertson, Office Manager** -- Reported she had been working on Quick Books and Star Pipe--job tracking.

**Report from Mitch Lakey, Emergency Manager** -- Absent.

**Report from Jerome Gnatek, Floodplain Administrator** -- None

**Report from Marty Meason, Town's Attorney**--Absent.

**Report from David Clanin, Town's Auditor**--Absent.

**Report from Bill Turner--Town's CPA for Budget**--Absent.

25. Justin Buckley made the motion to adjourn. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

**The meeting concluded at 7:43 P.M.**

City Clerk/Treasurer: