

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072  
February 5, 2018  
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance and prayer was led by Mayor Jim Wilhelms.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
4. Citizen's Comments--Mr. Weeks addressed the council asking for his utility due date to be adjusted. Cathy Smith on behalf of East Side Baptist Church addressed the council for a sewer adjustment for the church's bill due to a water leak. The council agreed to both requests.
5. Justin Buckley made the motion to approve the minutes from the January 16, 2018 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Kenneth Vest made the motion to approve the engineering contract with Dwayne Henderson for the CDBG/EDIF 2017 South Coffeyville Contract # 16998 CDBG ED 17 Grant. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
8. Vice Mayor Jerome Gnatek made the motion to approve and sign Memorandum of Understanding between the Town of South Coffeyville and Cherokee Nation Entertainment, L.L.C. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
9. Justin Buckley made the motion to table the vote on approving the preliminary map of the newly annexed property. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
10. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

11. Skip-Vote to return regular meeting.

12. Skip-Mayor's Statement of executive meeting.

13. New business--Maintenance Supervisor Robin Lamb approached the council to purchase a new hydraulic pump for the snow plow from Total Truck & Trailer. The council was in a yes consensus.

**14. Reports from the Departments:**

**Report from Jim Wilhelms, Mayor** -- No report.

**Report from Wade Lamb, Chief of Police** -- Reported the newly hired officer is the new resource officer at the school.

**Report from Jim Wilson, Fire Chief** -- Reported a computer panel on one of the fire trucks had been worked on and was expecting a bill soon. He also appreciated the support from the community for Firefighter Jack Kitterman's funeral. Also Ed Howard retired from the fire department after 32 years.

**Report from Robin Lamb, Maintenance Supervisor** -- No report.

**Report from Jeri Culbertson, Office Manager** -- Reported she was waiting on a call from Bill Turner, Town's CPA for assistance with QuickBooks.

**Report from Mitch Lakey, Emergency Manager** -- No report.

**Report from Jerome Gnatek, Flood Plan Administrator** -- No report.

**Report from Marty Meason, Town's Attorney** -- Absent.

**Report from David Clanin, Town's Auditor** -- Absent.

**Report from Bill Turner, Town's CPA for Budget** -- Absent.

14. Justin Buckley made the motion to adjourn. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

**The meeting concluded at 6:40 P.M.**

City Clerk/Treasurer: