

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
February 20, 2018
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and prayer was led by Robin Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms. Loneta Hooper was absent.
4. Citizen's Comments--Connie Whitney addressed the council asking for an extension on her utility bill. Christy Whitney addressed the council for an extension on her utility bill. The council agreed to both requests and to remove late penalties from their bills. Cathy Smith from East Side Baptist Church asked the council for an extension on their bill until the end of March. The council agreed to the request.
5. Kenneth Vest made the motion to approve the minutes from the February 5, 2018 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Sarah Key from Welch State Bank addressed the council about requesting part of the alley on 3rd street be closed.
8. Vice Mayor Jerome Gnatek made the motion to purchase a gas heater for the Fire Department for \$2,384.00. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.
9. Vice Mayor Jerome Gnatek made the motion to purchase 4 sets of headsets from Action Communications for \$75.68. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.
10. Kenneth Vest made the motion to fix the snow plow in the amount of \$ 1,450.00. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.

11. Justin Buckley made the motion to hire J. Graham Construction, Inc. to tear down the City Hall water tower for \$12,300.00. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.

12. Justin Buckley made the motion to approve April 21, 2018 for the next City wide clean up. It will be from 8-3 p.m. with the tree service 8-noon. No tires. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.

13. Vice Mayor Jerome Gnatek tabled the vote to approve Ordinance 2018-01 creating the requirements of establishing a Farmers' Market and the permitted use of a Farmers' Market. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.

14. Vice Mayor Jerome Gnatek made the motion to submit and pay CDBG-EDIF 16998-002 Invoice #1 in amount of \$337.50 to Marty Meason Law Office for Engineering Contract Review. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.

15. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

16. Skip-Vote to return regular meeting.

17. Skip-Mayor's Statement of executive meeting.

18. New business--No new business.

19. Reports from the Departments:

Report from Jim Wilhelms, Mayor -- No report.

Report from Wade Lamb, Chief of Police -- Reported PD would have some cars ready for auction soon.

Report from Jim Wilson, Fire Chief -- Reported the annual fire report with a total of 160 runs. He also shared a Fire Danger Sign they would like to purchase to alert the public when under a burn ban.

Report from Robin Lamb, Maintenance Supervisor -- No report.

Report from Jeri Culbertson, Office Manager -- Reported she was working with Bill Turner's Office, putting payroll in QuickBooks.

Report from Mitch Lakey, Emergency Manager -- Reported on March 2nd the storm sirens would be tested. He also reported there would be a pulled pork fundraiser on April 21.

Report from Jerome Gnatek, Flood Plan Administrator -- No report.

Report from Marty Meason, Town's Attorney -- Absent.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget -- Absent.

20. Justin Buckley made the motion to adjourn. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, and Mayor Jim Wilhelms.

The meeting concluded at 6:57 P.M.

City Clerk/Treasurer: