

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow  
South Coffeyville, OK 74072

September 4, 2018

6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and the prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
4. Citizen's Comments--None.
5. Justin Buckley made the motion to approve the minutes from the August 20, 2018 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Monty White addressed the council.
8. Justin Buckley made the motion to approve a building permit at 213 Osage for Mike Chamblin to construct a 14' x 30' pool house. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
9. Vice Mayor Jerome Gnatek made the motion to have the fall city wide clean up on Saturday, October 20, 2018. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
10. Vice Mayor Jerome Gnatek made the motion to approve ordinance 2018-05. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
11. Kenneth Vest made the motion to approve a building permit at 718 Willow for Chris Miller to construct a 14' x 21' carport. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

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12. Vice Mayor Jerome Gnatek made the motion to approve dnb tec's estimate for server in the amount of \$3,000.00 for city hall. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

13. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

14. Skip-Vote to return regular meeting.

15. Skip-Mayor's Statement of executive meeting.

16. New business-- Jeri Culbertson asked the council to pick a shingle sample for the new city hall roof.

**17. Reports from the Departments:**

**Report from Jim Wilhelms, Mayor** -- Asked if there was anymore discussion about Solar Panels from the maintenance department.

**Report from Wade Lamb, Chief of Police** -- Asked the council about property clean up in the community.

**Report from Jim Wilson, Fire Chief** -- Reported the fire department had received a Department of Agriculture grant for \$2000.00.

**Report from Robin Lamb, Maintenance Supervisor** -- Absent.

**Report from Jeri Culbertson, Office Manager** -- Reported to the council about the ad that had been put in Jail Birds.

**Report from Mitch Lakey, Emergency Manager** -- Absent.

**Report from Jerome Gnatek, Flood Plan Administrator** -- No report.

**Report from Marty Meason, Town's Attorney** -- Absent.

**Report from David Clanin, Town's Auditor** -- Absent.

**Report from Bill Turner, Town's CPA for Budget** -- Absent.

18. Justin Buckley made the motion to adjourn. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

**The meeting concluded at 6:43 P.M.**

City Clerk/Treasurer:

*Jamie K. Conley*

*JKC*