

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
July 2, 2018
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms and prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms. Justin Buckley and Loneta Hooper were absent.
4. Citizen's Comments--Roger Bowershier addressed the council asking when sewer would be offered to his property.
5. Kenneth Vest made the motion to approve the minutes from the June 18, 2018 regular meeting and June 29, 2018 Special Meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Kenneth Vest made the motion to approve Ordinance 2018-03 reference Salvage and Junk vehicles. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.
8. Rod Madron addressed the council about a salvage yard he was opening.
9. Vice Mayor Jerome Gnatek made the motion to go into public hearing to abate listed property:
 - a. Block 38 Lots 6-7
 - b. Block 13 Lots 6-9
 - c. Block 48 Lots 15-18Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.
10. Kenneth Vest made the motion to return to regular meeting. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

11. Vice Mayor Jerome Gnatek made the motion to declare the following properties a nuisance and to be abated.

- a. Block 38 Lots 6-7
- b. Block 13 Lots 6-9
- c. Block 48 Lots 15-18

Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

12. Vice Mayor Jerome Gnatek made the motion to submit and pay CDBG-EDIF 16988-08 in the amount of \$10,387.78 to Engineer Dwayne Henderson P.E. for Engineering, Surveying, and Bidding. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

13. Vice Mayor Jerome Gnatek made the motion to sign Memorandum of Agreement with the Eleventh Judicial District Attorney Kevin D. Buchanan. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

14. Kenneth Vest made the motion to purchase 6 tables and 48 chairs at the cost of \$2279.70 for Gibbs Hall. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

15. Vice Mayor Jerome Gnatek made the motion to open a new bank account for the Town of South Coffeyville's Maintenance vehicles. With signers being Mayor Jim Wilhelms, Jeri Culbertson, Janie Conley, and Jenifer Hanigan. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

16. Kenneth Vest made the motion to increase Water Rates by 2%. Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

17. Vice Mayor Jerome Gnatek made the motion to increase Electric Rates by 2%. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

18. Vice Mayor Jerome Gnatek made the motion to resend the vote on June 4, 2018 for Maintenance Department to purchase 60' bucket truck from Atlas Truck Sales, Inc. due to it already selling. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

19. Vice Mayor Jerome Gnatek made the motion to approve for Maintenance Department to purchase 2008 International 4300 bucket truck from Southwest Equipment in the amount of \$40,512.00 including shipping. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

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20. Vice Mayor Jerome Gnatek made the motion to approve a building permit for Roy Hoggatt at 712 Shawnee to move in 12' x 16' wooden building. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

21. Kenneth Vest made the motion to approve a building permit for Tommy Talbott at 206 Osage for a 20' x 21' carport. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

22. Vice Mayor Jerome Gnatek made the motion on engagement letter from Bill Turner & Associates, PLC reference fiscal year 2018/2019 annual compilation and estimate of needs. Utility Fund would need to be added to the estimate of needs. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

23. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

24. Skip-Vote to return regular meeting.

25. Skip-Mayor's Statement of executive meeting.

26. New business--Vice Mayor Jerome Gnatek would like to discuss sewer rates at the next meeting.

27. Reports from the Departments:

Report from Jim Wilhelms, Mayor -- No report.

Report from Wade Lamb, Chief of Police -- No report.

Report from Jim Wilson, Fire Chief -- Reported they are trying to finalize 17/18 year items. Waiting on the gear for a while, but is out of their control. 911 passed in Nowata County.

Report from Robin Lamb, Maintenance Supervisor -- Absent.

Report from Jeri Culbertson, Office Manager -- Reported getting ready for the audit.

Report from Mitch Lakey, Emergency Manager -- Absent.

Report from Jerome Gnatek, Flood Plan Administrator -- No report.

Report from Marty Meason, Town's Attorney -- Absent.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget -- Absent.

24. Vice Mayor Jerome Gnatek made the motion to adjourn. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

The meeting concluded at 6:46 P.M.

City Clerk/Treasurer.

