

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
May 15, 2017
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. Answering roll call was Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms. Justin Buckley and Loneta Hooper were absent.
3. Citizen's Comments -- Michelle Canada spoke to the council about a water leak and asked for an adjustment on her sewer amount. The council members were in agreement for an average of a normal month to be used for the sewer amount.

--Ronda Harbour spoke about the employee insurance benefits. Rates would be increasing approximately 25%. At the request of the council she said she would shop around with some other options and present at the June 5, 2017 meeting.
4. Vice Mayor Jerome Gnatek made the motion to approve the minutes from the May 01, 2017 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.
5. There were no items to be removed from the Consent Agenda.
6. Vice Mayor Jerome Gnatek made the motion to purchase safety equipment to be used to shoot fireworks from Cobra Firing Systems for \$9,299.40 plus shipping out of the General Fund. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.
7. Vice Mayor Jerome Gnatek made the motion to approve the engagement letter for the 2016/2017 Audit. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.
8. Vice Mayor Jerome Gnatek made the motion for no change to occur to the way vacation is accrued for Town employees. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Kenneth Vest, Mayor Jim Wilhelms.

9. Kenneth Vest made the motion to declare three PBT's and four body cameras as surplus. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

10. Line Item #10 Discuss and Vote to approve Budget, to be entered into the Estimate of Needs to be sent to the State Auditor for fiscal year 2017/2018--Void--no discussion.

Line items 11--15 listed below were tabled until the June 19, 2017 Council Meeting by Vice Mayor Jerome Gnatek and seconded by Kenneth Vest. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

11. Vote to convene to Executive Session to discuss employees of the Town pursuant to Title 25 O.S. Section 307b (1).

12. Vote to return to regular meeting.

13. Mayor's statement of executive meeting.

14. Discuss and Vote on issues concerning the employees of the employees of the Town of South Coffeyville.

15. Discuss and vote on Departmental Budgets.

16. Vice Mayor Jerome Gnatek made the motion to increase the reconnect fees to \$100 for during and after 5:00 p.m. and building permits to \$5. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

17. In New Business, Wade Lamb, Chief of Police, announced the Golf Tournament date was changed to July 15, 2017 due to upcoming weather forecast.

Robin Lamb had been contacted by Star Pipe requesting Osage Street to be abandoned between 4th and 5th street in order to secure their property. The Council was in a consensus agreement unwilling to commit to this request.

17. Reports from the Departments:

Report from Jim Wilhelms, Mayor -- Reported he had been in contact with the Cherokee Nation to continue grants, but has not received a response back.

Report from Wade Lamb, Chief of Police -- Bid packets for building ^{Triangle property} ~~were~~ ^{are} being received.

Report from Jim Wilson, Fire Chief -- Absent.

Report from Robin Lamb, Maintenance Supervisor -- Reported he had emailed the Cherokee Nation about upcoming road work to Willow for their participation, but has not received a response yet.

Report from Jeri Culbertson, Office Manager -- The Ag Grant had been received for \$1,908.71

Report from Mitch Lakey, Emergency Manager -- Reported \$110 had been donated for fireworks from scrap metal from the city wide clean up being turned in by Kenneth Vest.

Report from Jerome Gnatek, Floodplain Administrator -- Reported the fields are absorbing the water.

Report from Marty Meason, Town Attorney -- Absent.
Report from David Cianin, Town Auditor -- Absent.

15. Kenneth Vest made the motion to adjourn. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Kenneth Vest, and Mayor Jim Wilhelms.

The meeting concluded at 7:41 P.M.