

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
April 17, 2017
6:00 P.M.

1. The meeting was called to order by Vice Mayor Jérôme Gnatek.
2. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper. Mayor Jim Wilhelms was absent.
3. There were no Citizen's Comments.
4. An amendment to line item #8 from the minutes of the April 3, 2017 South Coffeyville Town Council Meeting minutes changing the monthly fee of \$263.83 to an annual fee of \$1,727.00 for the DNB Tech phone service Ring Central. Kenneth Vest made the motion to approve the minutes from the April 3, 2017 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Justin Buckley seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.
5. There were no items to be removed from the Consent Agenda.
6. Justin Buckley made the motion to appoint Jim Wilhelms as Mayor. Loneta Hooper seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek. Justin Buckley made the motion to appoint Jerome Gnatek as Vice Mayor. Kenneth Vest seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.
7. Nowata C.A.N. shared with the council possible grants available to help with the community and promote healthy living. They also shared Nowata.com was available to list upcoming events on their website for free for the county.
8. Kenneth Vest made the motion to accept the engagement letter from Turner & Associates, PLC for 2017/2018 budget. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.
9. Justin Buckley made the motion to table the discussion and vote to purchase safety equipment for Freedom Celebration at the request of Mitch Lakey. Loneta Hooper seconded the motion.

Yes votes were made by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.

10. Kenneth Vest made the motion to send Court Clerk Audrey Kallenberger and Vice Mayor Jerome Gnatek to OMCCA Conference in Stillwater on May 22 through May 24, 2017. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.

11. Justin Buckley made the motion for a building permit for Megan Means/Doris Collins at block 76 lot 7, for a 12'x20' wooden house with cement slab foundation. Loneta Hooper seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.

12. Kenneth Vest made the motion for a variance request for Dewayne Hill at 416 E. 7th. Loneta Hooper seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.

13. In New Business, Kenneth Vest made the motion to add Janie Conley to the town signature cards. Justin Buckley seconded the motion. Yes votes were made by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.

14. Reports from the Departments:

Report from Jim Wilhelms, Mayor -- Absent.

Report from Wade Lamb, Chief of Police -- No Report.

Report from Jim Wilson, Fire Chief -- Absent.

Report from Robin Lamb, Maintenance Supervisor -- Reported the clean up was a success.

Report from Jeri Culbertson, Office Manager -- No Report.

Report from Mitch Lakey, Emergency Manager -- The pulled-pork event brought in \$2,164.00, and would like to thank Marty Hill and Chad Cook for the donation of the 500 lbs of donated pork.

Report from Jerome Gnatek, Floodplain Administrator -- No Report.

Report from Marty Meason, Town Attorney -- Absent.

Report from David Clanin, Town Auditor -- Absent.

15. Justin Buckley made the motion to adjourn. Kenneth Vest seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek.

The meeting concluded at 6:40 P.M.