

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall – 419 Willow
South Coffeyville, OK 74072

February 6, 2017
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. Answering roll call was Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
3. Under Citizen's Comments, there were three families who were experiencing very high utility bills and were given, by consensus by the Council, up to four months to pay.
4. Kenneth Vest made the motion to approve the minutes of the January 17, 2017 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund and Meter Deposits payable. Loneta Hooper seconded the motion. Yes votes were by Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
5. There were no items to be removed from the Consent Agenda.
6. Justin Buckley made the motion to approve a building permit for 120 West Fifth for a storage building. Jerome Gnatek seconded the motion. Yes votes were by Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
7. Kenneth Vest made the motion to table the vote to purchase a sewer cleaner machine from Sewer Equipment of America for further review, and asked for a line item to move money as a needed for the purchase at the next meeting. Jerome Gnatek seconded the motion. Yes votes were by Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
8. Kenneth Vest made the motion to modify the amounts given to Council Members for meeting attendance to \$10.00 for regular meetings, and no payment Public Works meetings. Loneta Hooper seconded motion. Yes votes were by Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
9. Kenneth Vest made the motion to table the vote referencing a business permit for door-to-door solicitation, and to modify the ordinance at the next Council Meeting to include such situations as the Ice Cream Truck, Schwans, rummage sales, Avon, and what non-profits to exclude. Sales will also be included in the decision to modify the ordinance. Justin Buckley seconded the motion. Yes votes were by Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
10. Justin Buckley made the motion to allow Vice Mayor Jerome Gnatek to attend an OML Budget Meeting. Loneta Hooper seconded the motion. Yes votes were by Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
11. Under New Business, Robin had suggested Saturday, April 8, 2017 for the City Wide Clean-Up.

The manned hours will be 8:00 AM to 3:00 PM. The chipper will be manned from 8:00 AM until noon. The Firemen will be selling pulled pork sandwiches that day as well.

12. Reports from the Departments:

Report from Jim Wilhelms, Mayor – Last Thursday evening, the Cherokees held the Star Pipe opening ceremonies with Chief Baker attending. The ceremonies were well attended. The Mayor asked Jeri about the codification and was told that we are still waiting for information.

Report from Wade Lamb, Chief of Police – Absent.

Report from Jim Wilson, Fire Chief – Absent.

Report from Robin Lamb, Maintenance Supervisor – Stated that asphaltting will be done this year, it will be all of Willow, starting at The Wood Shed, and 2.5 by BorderTown.

Report from Jeri Culbertson, City Hall – Currently in the process of changing payroll over to QuickBooks.

Report from Mitch Lakey, Emergency Manager – Mentioned the need for updating the encoding of the tornado sirens or daily testing needs to be considered.

Report from Jerome Gnatek, Floodplain Administrator – No Report.

Report from Marty Meason, Town Attorney – Absent

Report from David Clanin, Town Auditor – Absent.

13. Justin Buckley made the motion to adjourn. Loneta Hooper seconded the motion. Yes votes were by Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 7:15 PM.