

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall – 419 Willow
South Coffeyville, OK 74072

April 4, 2017

6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
3. There were no Citizen's Comments.
4. Justin Buckley made the motion to approve the minutes from the March 20, 2017 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund and Meter Deposits payable. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
5. There were no items to be removed from the Consent Agenda.
6. CPA Bill Turner discussed at length that the Town of South Coffeyville's Council budget procedures that would best benefit the Town. He has worked for several surrounding communities for approximately 40 years.
7. Dustin Brown from DNB Tech addressed the Council regarding a new phone system by teleconference.
8. Kenneth Vest made the motion to have DNB Tech install the new phone system and perform a network rebuild and update at a cost of \$3,400.00 with a monthly charge there after of \$263.83 per month for the duration of the two year contract. Jerome Gnatek seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
9. Jerome Gnatek made the motion to table the discussion and vote to approve Ordinance 2017-4 reference Solicitation in order to review the Ordinance. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
10. Justin Buckley made the motion for the Town of South Coffeyville's Emergency Management to purchase a utility trailer from Miller Time Manufacturing in the amount of \$3,200.00. Jerome Gnatek seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
11. Jerome Gnatek made the motion to approve Jerome Gnatek attending a Floodplain Management Meeting in Broken Arrow on March 16, 2017. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms. Justin Buckley voted 'No.'

12. Jerome Gnatek made the motion for a building permit for South Coffeyville School to have Midwest Fence construct a 10' x 30' dugout at 600 E. 5th, at a cost of \$2,300.00. Justin Buckley seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

13. Kenneth Vest made the motion to approve a building permit for Marge Heady to have Midwest Fence install a chain link fence. Loneta Hooper seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

14. There was no New Business.

15. Reports from the Departments:

Report from Jim Wilhelms, Mayor – No Report.

Report from Wade Lamb, Chief of Police – No Report.

Report from Jim Wilson, Fire Chief – Absent.

Report from Robin Lamb, Maintenance Supervisor – No Report. However, he wanted to remind people that Saturday, April 8, clean-up would be 8:00 AM – 3:00 PM, with roll-offs being at Gibbs Hall, and the limb chipper would be manned from 8:00 AM to 12:00 PM.

Report from Jeri Culbertson, City Hall – No Report.

Report from Mitch Lakey, Emergency Manager – On April 8, pulled-pork sandwiches would be available, or you could buy the pulled-pork by the pound beginning 11:00 AM until the supply of pulled-pork has been exhausted.

Report from Jerome Gnatek, Floodplain Administrator – No Report.

Report from Marty Meason, Town Attorney – Absent

Report from David Clanin, Town Auditor – Absent.

16. Loneta Hooper made the motion to adjourn. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 8:00 PM.

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE
PUBLIC WORKS AUTHORITY**

City Hall – 419 Willow
South Coffeyville, OK 74072

April 3, 2017

Immediately following the Town Council Meeting

1. The meeting was called to order by Mayor Jim Wilhelms.
2. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
3. Jerome Gnatek made the motion to approve the minutes of the March 20, 2017 meeting and purchase orders. Justin Buckley seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
4. There were no items to be removed from the Consent Agenda.
5. Reports from the departments:
Report from Robin Lamb, Sewer Plant Manager – No Report.
Report from David Clanin, Town Auditor – Absent.
6. There was no new business.
7. Justin Buckley made the motion to adjourn. Kenneth Vest seconded the motion. Yes votes were by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 8:05 PM