

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall – 419 Willow
South Coffeyville, OK 74072

February 21, 2017

6:00 P.M.

1. The meeting was called to order by Vice Mayor Jerome Gnatek.
2. Answering roll call was Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek Mayor. Jim Wilhelms was absent.
3. Under Citizen's Comments, one citizen appeared before the Council to ask that her current bill of \$616.70 plus her next month's bill of \$393.00 be added together. The Council gave her four months to pay the total of the two bills.
4. Kenneth Vest made the motion to approve the minutes of the February 06, 2017 meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund and Meter Deposits payable. Loneta Hooper seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek Mayor.
5. There were no items to be removed from the Consent Agenda.
6. There was a discussion on business license/door-to-door sales permits. Some licenses considered were: Three Month License, Six Month license, 24 Hour License, or Weekly Licenses as well as peddler's licenses. Kenneth Vest made the motion to table the vote for further information. Loneta Hooper seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek Mayor.
7. Justin Buckley made the motion to approve the purchase of a sewer cleaning machine at a cost of \$50,147.71. The funds will be coming from Utilities. Kenneth Vest seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek Mayor.
8. Kenneth Vest made the motion to set up a budget committee to prepare a budget policy for the Town of South Coffeyville. The committee will consist of: The Mayor, the Vice Mayor, and Department heads. Justin Buckley seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek Mayor.
9. Justin Buckley made the motion to create a purchasing order ordinance on how we do purchasing for the Town. The ordinance will be presented to the Town Council by Police Chief Wade Lamb.
10. Kenneth Vest made the motion to vote 'yes' for the current Trustees for 2017 Trustees Election for OMAG Board of Trustees. Loneta Hooper seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek Mayor.

11. Justin Buckley made the motion for the Fire Department to purchase a Briggs Motor, one set of bunker gear, a camera system, a Light Bar, a steel backpack blower, and a pair of telescoping lights, at an approximate cost of \$5,480.00. Kenneth Vest seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek Mayor.

13. Reports from the Departments:

Report from Jim Wilhelms, Mayor – Absent.

Report from Wade Lamb, Chief of Police – Has purchased a 2013 Silver Tahoe at a cost of \$20,000.00. The 2008 Tahoe will be sold. The Golf Tournament will be May 20, 2017. The cost will be \$250.00 per team.

Report from Jim Wilson, Fire Chief – A Casio representative showed Chief Wilson bunker gear that is lighter and more effective for fighting grass fires. This will be purchased with Cherokee money.

Report from Robin Lamb, Maintenance Supervisor – Thanked the Council very much for the sewer machine.

Report from Jeri Culbertson, City Hall – Everything is going well with the codification, payroll is still in the process of being moved into QuickBooks. She will check on the budget. Also a REAP Grant has been approved for \$40,000.00.

Report from Mitch Lakey, Emergency Manager – In the not too distant future, would like to purchase a trailer for equipment from Miller Time Equipment at a cost of \$3,030.00. It is a 20 foot long trailer with a wood floor.

Report from Jerome Gnatek, Floodplain Administrator – No Report.

Report from Marty Meason, Town Attorney – Absent

Report from David Clanin, Town Auditor – Absent.

14. Kenneth Vest made the motion to adjourn. Justin Buckley seconded the motion. Yes votes were by Justin Buckley, Kenneth Vest, Loneta Hooper, and Vice Mayor Jerome Gnatek Mayor.

The meeting concluded at 7:30 PM.